

# **North Kootenai Water and Sewer District**

## **Board Meeting Minutes**

**September 3, 2026 – 12:30 p.m.**

### **A. Call to Order/Roll Call**

There being a quorum, Chairman Crimmins called the meeting to order at 12:30 p.m.

Directors Present: Tom Crimmins/President  
Jack Hern, Director, Vice-President  
Scott Shellman, Director/Treasurer  
Thomas Gwin, Director/Treasurer  
Curt Carney, Director/Secretary

Staff Present: Paul Tucker, District Manager  
Suzanne Scheidt, Chief Operating Officer  
Brian Werst, District Attorney, WBM, PLLC

### **B. Agenda Changes and/or Board Member Conflicts**

The motion was brought forward to postpone Agenda Item F. until September 17, 2026 board meeting

Motion – Director Hern. Second – Director Carney.  
Motion approved.

### **C. Consent Agenda**

Minutes of August 20, 2026, Board Meeting

The motion was brought forward to approve the minutes of August 20, 2026.

Motion – Director Shellman. Second – Director Hern.  
Motion approved.

### **D. Verbal Communication**

None

### **E. Written Communication**

An email dated September 2, 2026, from District Customer, Mr. Jerry Graham, was presented to the Board by District Manager, Paul Tucker.

### **F. District Attorney – Brian Werst**

Customer Reimbursement Request (Action Item) After closing executive session, the Board of Directors made a motion to rescind postponement of Consent Agenda, Item F as noted in these Minutes, Section H.

The motion was brought forward to affirm denial of District customer, Jerry Graham's request for reimbursement.

Motion – Director Shellman. Second – Director Hern.  
Motion Approved.

**G. District Manager – Paul Tucker**

1. Career Ladders and Compensation Structure Presentation – David Jeppson – Best Day HR (Discussion)
2. System Operation Update (Discussion)

**H. Board of Directors**

Executive Session as per IDAPA 74.206.f

A motion was brought forward to enter executive session at 1:49 pm by Director Hern. The motion was seconded by Director Shellman. The Board of Directors exited from executive session at 2:08 pm.

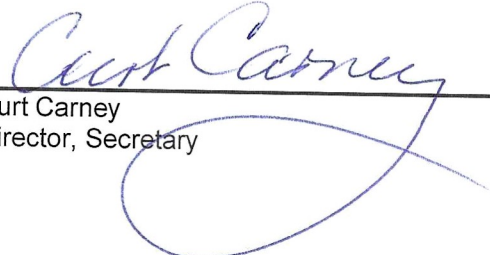
After exiting executive session, a motion was brought forward to rescind the consent order agenda to postpone agenda item F until September 17, 2026, meeting.

Motion – Director Hern. Second – Director Shellman

**I. Adjournment**

The motion was brought forward to adjourn at 2:49 pm.

Motion – Director Hern. Second - Director Gwin  
Motion Approved.

  
Curt Carney  
Director, Secretary

\_\_\_\_\_  
Date