North Kootenai Water and Sewer District
Board Meeting Minutes
August 6, 2026 – 12:30 p.m.

A. Call to Order/Roll Call

There being a quorum, Chairman Crimmins called the meeting to order at 12:30 p.m.

Directors Present:	Tom Crimmins/President Jack Hern, Director, Vice-President Scott Shellman, Director/Treasurer Thomas Gwin, Director/Treasurer
Director Excused:	Curt Carney, Director/Secretary
Staff Present:	Paul Tucker, District Manager Suzanne Scheidt, Chief Operating Officer Ashley Williams, PE Welch Comer Engineering

B. Agenda Changes and/or Board Member Conflicts

The motion was brought forward to appoint Suzanne Scheidt as Secretary Pro Tem in Secretary Carney's absence.

Motion – Director Hern. Second – Director Gwin.
Motion approved.

C. Consent Agenda

Minutes of July 16, 2026, Board Meeting

The motion was brought forward to approve the minutes of July 16, 2026.

Motion – Director Gwin. Second – Director Hern.
Motion approved.

D. Verbal Communication – Jared Graham, District Customer

Mr. Graham requested reimbursement of charges related to installation of a booster pump at his service connection. Mr. Graham communicated that after the pump was ordered and installed, the plumber discovered a pressure-reducing valve at the service that negated the need for the booster pump. Mr. Graham contends he would not have accrued these charges if District staff were forthcoming with this information. The Board of Directors indicated that they would consult with legal counsel to determine the District's responsibility in this matter, and District Manager, Paul Tucker, would contact Mr. Graham with the outcome.

E. Written Communication

None

F. District Engineer – Ashley Williams, P.E.

District FY2627 Capitalization Fee Recommendations (Discussion)

G. Chief Operating Officers – Suzanne Scheidt

FY2526 Year to Date Financial Report

H. District Manager – Paul Tucker

System Operation Update (Discussion)

I. Board of Directors

No agenda topics.

J. Adjournment

The motion was brought forward to adjourn at 2:49 pm.

Motion – Director Hern. Second - Director Gwin
Motion Approved.

Curt Carney
Director, Secretary

8/20/26
Date