

North Kootenai Water and Sewer District
Board Meeting Minutes
September 18, 2025 – 12:30 p.m.

A. Call to Order/Roll Call

There being a quorum, Chairman Crimmins called the meeting to order at 12:30 p.m.

Directors Present: Jack Hern, Director, Vice-President
Curt Carney, Director/Secretary
Thomas Gwin, Director/Treasurer
Scott Shellman, Director

Directors Excused: Tom Crimmins, Director/Chairman

Staff Present: Paul Tucker, District Manager
Suzanne Scheidt, Chief Operating Officer
Brian Werst, District Legal Counsel

Visitors: Lisa Lee
Marcus Johnson

B. Agenda Changes and/or Board Member Conflicts

A motion was brought forward to appoint Director Hern as Pro Tem Chairman for the September 18, 2025 Board meeting.

Motion – Director Gwin. Second – Director Carney.
Motion approved.

C. Consent Agenda

1. Minutes of September 4, 2025
2. August Financial Reports

The motion was brought forward to approve Consent Agenda Item 1 and postpone Consent Agenda Item 2 until the next regularly scheduled board meeting.

Motion – Director Gwin. Second - Director Carney.
Motion approved.

D. Public Hearing – Open: 12:33 pm, Closed 1:57 pm

1. Staff Recommendation Presentation – Budget for Fiscal Year 2024-2025
2. Staff Recommendation Presentation – Rates and Charges 2024-2025

Marcus Johnson provided public comments to the Board of Directors following staff presentations.

E. Oral Communication

None

F. Written Communication

None

G. District Attorney – Brian Werst

1. Resolution 2025-13 Approval Budget for Fiscal Year 2025-2026 (Action Item)

The motion was brought forward to approve Resolution 2025-13, Approval of Budget for Fiscal Year 2025-2026

Motion – Director Carney. Second – Director Gwin.
Motion approved.

2. Resolution 2025-14 Approving Rates Fees and Charges (Action Item)

The motion was brought forward to approve Resolution 2025-14, Approving Rates Fees and Charges.

Motion – Director Carney. Second – Director Gwin.
Motion approved.

H. District Manager – Paul Tucker

1. System Operations Update (Discussion)
2. Request to cancel October 2nd Board Meeting (Action Item)

The motion was brought forward to cancel the October 2nd Board Meeting due to a staff training scheduling conflict.

Motion – Director Gwin. Second – Director Shellman.
Motion approved.

I. Executive Session Pursuant to Idaho Code Title 74, Chapter 2.

None

J. Board Members

K. Adjournment

There being no further business, the motion was made to adjourn at 2:17 p.m.

Motion – Director Shellman. Second – Director Carney.
Motion approved.

Approved on

10/16/25

Curt Carney

Curt Carney, Director/Secretary