North Kootenai Water and Sewer District
Board Meeting Minutes
August 21, 2025 – 12:30 p.m.

A. Call to Order/Roll Call

There being a quorum, Chairman Crimmins called the meeting to order at 12:30 p.m.

Directors Present:	Tom Crimmins, Director/Chairman Jack Hern, Director, Vice-President Thomas Gwin, Director/Treasurer Scott Shellman, Director
Directors Excused:	Curt Carney, Director/Secretary
Staff Present:	Paul Tucker, District Manager Suzanne Scheidt, Chief Operating Officer

B. Agenda Changes and/or Board Member Conflicts

A motion was brought forward to add an emergency expenditure agenda item I.2 to the agenda.

Motion – Director Gwin. Second – Director Shellman.
Motion approved.

A motion was brought forward to appoint Suzanne Scheidt as Secretary Pro-Tem for the August 21st board meeting in Curt Carney's absence.

Motion – Director Gwin. Second – Director Shellman.
Motion approved.

C. Consent Agenda

1. Minutes of August 7, 2025
2. June Financial Report
3. July Financial Report

The motion was brought forward to approve Consent Agenda Items 1, 2 and 3.

Motion – Director Gwin. Second - Director Shellman.
Motion approved.

D. Public Hearing

None

E. Oral Communication

Mr. Darryl Anderson addressed the Board of Directors regarding an excessive water bill.

F. Written Communication

None

G. District Engineer – Ashley Williams, P.E. and Amber Graves, E.I.T.

FY25/26 Capitalization Fee Recommendations for the Main and Hayden Haven Gem Shores systems (Discussion)

H. Chief Operating Officer – Suzanne Scheidt

FY25/26 Budget Workshop (Discussion)

I. District Manager – Paul Tucker

1. System Operations Update (Discussion)
2. Emergency Expenditure Request – Lancaster Well 4 Pump, Pull and Replace not to exceed $121,000 (Action Item)

A motion was brought forward to approve the emergency expenditure request, not to exceed $121,000 to pull and replace the Lancaster well #4 pump.

Motion – Director Shellman. Second – Director Gwin.
Motion approved.

J. Executive Session Pursuant to Idaho Code Title 74, Chapter 2.

None

K. Board Members

L. Adjournment

There being no further business, the motion was made to adjourn at 3:00 p.m.

Motion – Director Gwin. Second – Director Shellman.
Motion approved.

Approved on 9/4/25

Curt Carney

Curt Carney, Director/Secretary