

**North Kootenai Water and Sewer District
Board Meeting Minutes
April 17, 2025 – 12:30 p.m.**

A. Call to Order/Roll Call

There being a quorum, Vice-President Hern called the meeting to order at 12:36 p.m.

Directors Present: Tom Crimmins, Director/Chairman
Jack Hern, Director, Vice-President
Curt Carney, Director/Secretary (minutes recorder)

Directors Excused: Thomas Gwin, Director/Treasurer
Scott Shellman, Director

Staff Present: Paul Tucker, District Manager
Suzanne Scheidt, Chief Operating Officer
Brian Werst, Witherspoon, Brajcich, McPhee PLLC

B. Agenda Changes and/or Board Member Conflicts

C. Consent Agenda

1. Minutes of April 3, 2025

The motion was brought forward to approve the minutes of the April 3rd meeting.

Motion – Director Carney. Second – Director Hern.
Motion approved.

2. March Financial Report

As Treasurer Gwin was not present at the meeting, a motion to approve the March Financial Report was postponed.

D. Public Hearing

1. Rates and Fees Presentation
Open: 12:37 pm Closed: 1:14 pm
2. Stamey Annexation and Kerry Annexation
Open: 1:15 pm Closed: 1:21 pm

E. Oral Communication

None

F. Written Communication

District customer Scott Cagle provided invoices and photodocumentation of a xeriscaping project at his residential property.

The motion was brought forward to provide a conservation rebate to Mr. Cagle of \$700.

Motion – Director Hern. Second – Director Carney.
Motion approved.

G. District Attorney – Brian Werst

1. Rates and Fees Hearing Resolution 25-08 (Discussion/Action Item)

The motion was brought forward to approve Resolution 25-08

Motion – Director Hern. Second – Director Carney.
Motion approved.

2. Stamey Annexation Resolution 25-09 (Discussion/Action Item)

The motion was brought forward to approve Resolution 25-09

Motion – Director Carney. Second – Director Hern.
Motion approved.

3. Kerry Annexation Resolution 25-10 (Discussion/Action Item)

The motion was brought forward to approve Resolution 25-10

Motion – Director Hern. Second – Director Carney.
Motion approved.

4. Response to Morse Communication to the Board (Action Item)

The motion was brought forward to approve the revised response letter to Mr. Morse.

Motion – Director Hern. Second – Director Carney.
Motion approved.

H. Chief Operating Officer – Suzanne Scheidt

1. Year-to-Date Financial Report (Discussion)
2. Rimrock Workplan (Discussion)
3. System Operation Update (Discussion)

I. Executive Session Pursuant to Idaho Code Title 74, Chapter 2.

A motion was brought forward to enter into Executive Session as per Idaho Code 74-206(1)b and as per Idaho Code 74-206(1)f.

Motion – Director Hern. Second – Director Carney.

Time into: 2:24 pm
Time out: 3:14 pm

J. Board Members

No topics of discussion were brought forward.

K. Adjournment

There being no further business, the motion was made to adjourn at 3:19 pm

Motion – Director Hern. Second – Director Carney.

Motion approved.

Approved on 5/1/2025

Sammy Schmitt as Pro Tem
Curt Carney, Director/Secretary

