

**North Kootenai Water and Sewer District  
Board Meeting Minutes  
April 3, 2025 – 12:30 p.m.**

**A. Call to Order/Roll Call**

There being a quorum, Vice-President Hern called the meeting to order at 12:30 p.m.

Directors Present: Tom Crimmins, Director/Chairman  
Jack Hern, Director, Vice-President  
Curt Carney, Director/Secretary (minutes recorder)  
Thomas Gwin, Director/Treasurer  
Scott Shellman, Director

Staff Present: Paul Tucker, District Manager  
Suzanne Scheidt, Chief Operating Officer  
Brian Werst, Witherspoon, Brajcich, McPhee PLLC  
Necia Maiani P.E., Welch Comer

**B. Agenda Changes and/or Board Member Conflicts**

**C. Consent Agenda**

1. Minutes of March 6, 2025

The motion was brought forward to approve the minutes of the March 6th meeting.

Motion – Director Gwin. Second – Director Shellman.  
Motion approved.

2. February Financial Report

The motion was brought forward to approve the February Financial Report

Motion – Director Gwin. Second – Director Shellman.  
Motion approved.

**D. Public Hearing**

**E. Oral Communication**

None

**F. Written Communication**

None

**G. District Attorney – Brian Werst**

Response to Morse Communication to the Board (Action Item)

Following discussion, the Board of Directors required revision to the draft letter to Mr. Morse. Revisions will be presented at the April 17<sup>th</sup> meeting.

**H. District Engineer – Necia Maiani, P.E.**

Project Status Update (Discussion)

**I. Executive Session Pursuant to Idaho Code Title 74, Chapter 2.**

A motion was brought forward to enter into Executive Session as per Idaho Code 74-206(1)f and as per Idaho Code 74-206(1)i.

Motion – Director Hern. Second – Director Shellman.

Time into: 1:20 pm  
Time out: 2:30 pm

A motion was brought forward to enter into Executive Session as per Idaho Code 74-206(1)b and as per Idaho Code 74-206(1)i.

Motion – Director Hern. Second Director Shellman.

Time into: 2:35  
Time out: 3:35

**J. Board Members**

No topics of discussion were brought forward.

**K. Adjournment**

There being no further business, the motion was made to adjourn at 3:36 p.m.

Motion – Director Hern. Second – Director Gwin.  
Motion approved.

Approved on

4/17/25

Curt Carney

Curt Carney, Director/Secretary