

North Kootenai Water and Sewer District
Board Meeting Minutes
March 6, 2025 – 12:30 p.m.

A. Call to Order/Roll Call

There being a quorum, Vice-President Hern called the meeting to order at 12:30 p.m.

Directors Present: Jack Hern, Director, Vice-President
 Curt Carney, Director/Secretary (minutes recorder)
 Thomas Gwin, Director/Treasurer
 Scott Shellman, Director

Staff Present: Paul Tucker, District Manager
 Suzanne Scheidt, Chief Operating Officer
 Brian Werst, Witherspoon, Brajcich, McPhee PLLC

Excused: Tom Crimmins, Director/Chairman
 Ashley Williams, Welch Comer

B. Agenda Changes and/or Board Member Conflicts

C. Consent Agenda

1. Minutes of February 20, 2026

The motion was brought forward to approve the minutes of the February 20th meeting.

Motion – Director Gwin. Second – Director Shellman.
Motion approved.

D. Public Hearing

Isitt Annexation

Hearing Open: 12:31
Hearing Closed: 12:35

Members of the public were not present at the hearing.

E. Oral Communication

None

F. Written Communication

February 27, 2025 correspondence from Ed Morse was presented to the Board of Directors in which Mr. Morse requested his property be annexed.

G. District Attorney – Brian Werst

Resolution 25-07 Approving Rates and Charges (Action Item)

The motion was brought forward to approve Resolution 25-07.

Motion – Director Shellman. Second – Director Carney.
Motion approved.

H. Chief Operating Officer – Suzanne Scheidt

Fifth Tier Rate Structure Main System (Discussion)

I. District Manager – Paul Tucker

1. System Operation Update (Discussion)
2. Rimrock Workplan (Discussion)

J. Executive Session Pursuant to Idaho Code Title 74, Chapter 2.

The Board of Directors did not enter into executive session.

K. Board Members

No topics of discussion were brought forward.

L. Adjournment

There being no further business, the motion was made to adjourn at 1:56 p.m.

Motion – Director Gwin. Second – Director Shellman.
Motion approved.

Approved on 4/3/25



Curt Carney, Director/Secretary

