

North Kootenai Water and Sewer District
Board Meeting Minutes
February 20, 2025 – 12:30 p.m.

A. Call to Order/Roll Call

There being a quorum, Chairman Crimmins called the meeting to order at 12:30 p.m.

Directors Present: Tom Crimmins, Director/Chairman
Jack Hern, Director, Vice-President
Curt Carney, Director/Secretary
Thomas Gwin, Director/Treasurer
Scott Shellman, Director

Staff Present: Paul Tucker, District Manager
Suzanne Scheidt, Chief Operating Officer
Brian Werst, District Attorney

Excused: Ashley Williams, District Engineer

Visitors: Ed Morse, Bart North

B. Agenda Changes and/or Board Member Conflicts

None

C. Consent Agenda

1. Meeting Minutes January 16, 2025

The motion was brought forward to approve the January 16th meeting minutes.

Motion – Director Gwin. Second – Director Hern. All Ayes.

Motion approved.

2. January Financial Statements

The motion was brought forward to approve the January Financial Statements

Motion – Director Gwin. Second – Director Hern. All Ayes.

Motion approved.

D. Public Hearing

None

E. Oral Communication

Ed Morse and Bart North provided a written request to the Board of Directors for service to an unannexed 17-lot proposed subdivision within the Rimrock Service Area.

F. Written Communication

None

G. District Attorney – Brian Werst

1. Resolution 25-06 Disposal of District Property

After board discussion with staff a motion was brought forward to approve Resolution 25-06.

Motion – Director Hern. Second – Director Shellman. All Ayes.

H. District Engineer – Ashley Williams – excused

I. Chief Operating Officer – Suzanne Scheidt

1. Year to Date Financial Report (Discussion)
2. Main System – Fifth Tier Rate Analysis (Discussion)

J. District Manager – Paul Tucker

1. System Operation Update (Discussion)

K. Executive Session Pursuant to Idaho Code Title 74, Chapter 2, Section 206.f.

A motion was brought forward to enter into Executive session.

Motion – Director Hern. Second – Director Shellman. All Ayes.

Time into executive session: 2:30 pm

Time out of executive session: 3:58 pm

L. Board Members

None

M. Adjournment

There being no further business, the motion was made to adjourn at 3:59 p.m.

Motion – Director Hern. Second – Director Shellman.

Motion approved.

Approved on 3/6/25

Curt Carney
Curt Carney, Director/Secretary