

**North Kootenai Water and Sewer District**  
**Board Meeting Minutes**  
**June 20, 2024 – 12:30 p.m.**

**A. Call to Order/Roll Call**

There being a quorum, Chairman Crimmins called the meeting to order at 12:30 p.m.

Directors Present: Tom Crimmins, Director/Chairman  
Jack Hern, Director, Vice-President  
Curt Carney, Director/Secretary (minutes recorder)  
Thomas Gwin, Director/Treasurer  
Scott Shellman, Director

Staff Present: Paul Tucker, District Manager  
Suzanne Scheidt, Chief Operating Officer

Excused: Ashley Williams, Welch Comer  
Brian Werst, Witherspoon, Brajcich, McPhee PLLC

**B. Agenda Changes and/or Board Member Conflicts**

None

**C. Consent Agenda**

1. Minutes of June 6, 2024

The motion was brought forward to approve the minutes of the June 6th meeting.

Motion – Director Gwin. Second – Director Carney.  
Motion approved.

2. May Financial Reports

The motion was brought forward to approve the May financial reports.

Motion – Director Gwin. Second – Director Carney.  
Motion approved.

**D. CLA Connect – Caroline Wright, CPA**

Caroline Wright with CLA Connect reported a summary of CLA Connect's findings of the District's FY2022/2023 financial audit.

**E. Public Hearing**

None

**F. Oral Communication**

None

**G. Written Communication**

None

**H. District Attorney – Brian Werst - Excused**

**I. Suzanne Scheidt – Chief Operating Officer**

1. Year to Date Financial Update (Discussion)
2. Expenditure Review (Discussion)

**J. Paul Tucker – District Manager**

1. System Operation Update Discussion
2. Caterpillar Generator Expenditure Request not to exceed \$334,000

The motion was brought forward to approve the Caterpillar Generator Expenditure Request in the amount of \$334,000 to be reimbursed through a FEMA grant upon installation of nine generators on the Main District systems.

Motion – Director Carney. Second – Director Hern.  
Motion approved.

**K. Board Members**

1. Self Evaluation Discussion

None

2. Hayden Lake Irrigation District – Response to Written Communication

None

3. Executive Session

None

**L. Adjournment**

There being no further business, the motion was made to adjourn at 1:51 p.m.

Motion – Director Gwin. Second – Director Hern.  
Motion approved.

Approved on 7/10/24

  
Curt Carney, Director/Secretary