

North Kootenai Water and Sewer District
Board Meeting Minutes
March 7, 2024 – 12:30 pm

A. Call to Order/Roll Call

There being a quorum, Chairman Crimmins called the meeting to order at 12:30 p.m.

Directors Present: Tom Crimmins, Director/Chairman
Jack Hern, Director, Vice-President
Curt Carney, Director/Secretary (minutes recorder)
Thomas Gwin, Director/Treasurer
Scott Shellman, Director

Staff Present: Paul Tucker, District Manager

Excused: Suzanne Scheidt, Chief Operating Officer
Ashley Williams, Welch Comer
Brian Werst, Witherspoon, Brajcich, McPhee PLLC

B. Agenda Changes and/or Board Member Conflicts

None

C. Consent Agenda

1. Minutes of February 15, 2024

The motion was brought forward to approve the minutes of the February 15th meeting.

Motion – Director Gwin. Second – Director Carney.
Motion approved.

D. Public Hearing

None

E. Oral Communication

None

F. Written Communication

None

G. District Engineer – Ashley Williams, PE - Excused

H. District Attorney – Brian Werst - Excused

I. Suzanne Scheidt – Chief Operating Officer - Excused

J. Paul Tucker – District Manager

1. System Operation Update (Discussion/Action Item)

2. Expenditure Request, Gozzer Ranch AMI meters not to exceed \$75,000 (Discussion/Action Item)

The motion was made to approve the Gozzer budget and purchase new meters not to exceed \$75,000.

Motion – Director Hern. Second – Director Shellman.
Motion approved.

3. Expenditure Request, Gozzer Ranch Membrane Replacement, not to exceed \$170,000 (Discussion/Action Item)

The motion was made to approve the expenditure for new filter membranes for the Gozzer sewer plant, not to exceed \$170,000.

Motion – Director Hern. Second – Director Shellman.
Motion approved.

4. Expenditure Request, TO 23-04 Amendment 2, Engineering Services, Lancaster Transmission Main Upsize (Discussion/Action Item)

The motion was made to approve \$63,000 for Amendment 2 of TO 23-04 to Welch Comer for the Lancaster transmission main upsize.

Motion – Director Gwin. Second – Director Hern.
Motion approved.

K. Board Members

Executive Session as per IC 74.206(1)(b)

The motion was made to begin an Executive Session per IC 74.206(1)(b)

Motion – Director Hern. Second – Director Shellman.
Roll Call Vote – Ayes – All, Nays - None


The Directors began Executive Session at 1:15 p.m. and were out at 1:43 p.m.

L. Adjournment

There being no further business, the motion was made to adjourn at 2:30 p.m.

Motion – Director Hern. Second – Director Gwin.
Motion approved.

Approved on 3/21/24



Curt Carney, Director/Secretary