

**North Kootenai Water and Sewer District
Board Meeting Minutes
December 7, 2023**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:30 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Jack Hern, Director/Vice President
Thomas Gwin, Director/Treasurer
Curt Carney, Director/Secretary (minutes recorder)

Directors Excused: Scott Shellman, Director

Staff Present: Paul Tucker, District Manager
Suzanne Scheidt, Chief Operating Officer

A. Call to Order and/or Roll Call

B. Agenda Changes or Board Member Conflicts

None

C. Consent Agenda

1. Minutes of November 16, 2023
2. October Financial Statements

The motion was made to approve the November 16, 2023 minutes and the October Financial Statements.

Motion – Director Gwin. Second – Director Hern.
Motion approved.

D. Public Hearing

Hogan Annexation
Time of Open: 12:35 pm
Time of Close: 12:40 pm

E. Oral Communication

None

F. Written Communication

Kudos to District Staff, Robert Bush and Jack Armstrong

G. District Engineer – Excused

H. District Attorney – Excused

I. District Manager, Paul Tucker and Chief Operating Officer, Suzanne Scheidt

1. Hogan Annexation

The motion was brought forward to approve the Hogan Annexation.

Motion – Director Hern. Second – Director Gwin.
Motion approved.

2. Executive Session as per IC 74-206(i)

Motion to go into executive session – Director Hern. Second – Director Gwin.

Time into session: 12:57 pm. Time out of session: 1:15 pm

3. System Operation Update – Discussion

4. FY23/24 Capital Improvement Plan Development - Discussion

J. Board Members

None

K. Adjournment

There being no further business, the motion was made to adjourn at 2:08 p.m.

Motion – Director Gwin. Second – Director Hern.
Motion approved.

Approved on _____

Curt Carney, Director/Secretary