

**North Kootenai Water and Sewer District**  
**Board Meeting Minutes**  
**November 16, 2023 – 12:30 pm**

**A. Call to Order/Roll Call**

There being a quorum, Chairman Crimmins called the meeting to order at 12:30 p.m.

Directors Present: Tom Crimmins, Director/Chairman  
Jack Hern, Director/Vice President  
Curt Carney, Director/Secretary (minutes recorder)

Director Excused: Scott Shellman, Director  
Thomas Gwin, Director/Treasurer

Staff Present: Paul Tucker, District Manager  
Suzanne Scheidt, Chief Operating Officer

Visitor Present: Steve Chaump, Gozzer Ranch

**B. Agenda Changes and/or Board Member Conflicts**

None

**C. Consent Agenda**

1. Minutes of October 19, 2023

The motion was made to approve the minutes of October 5, 2023, and carry forward approval of the September financial statements to the November 2, 2023, Board meeting.

Motion – Director Carney. Second – Director Hern.  
Motion approved.

2. Approval of the October Financial Reports is postponed for the December 7<sup>th</sup> meeting.

**D. Public Hearings**

Sinchuk Annexation

The public hearing opened at 12:35 p.m. There was no one present and there were no written communications. It closed at 12:37 p.m.

**E. Oral Communication**

None

**F. Written Communication**

None

**G. District Engineer – excused**

**H. District Attorney**

1. Resolution 2024-02 – Sinchuk Annexation

The motion was made to approve Resolution 2024-02 Sinchuk Annexation

Motion – Director Hern. Second – Director Carney.  
Motion approved.

**I. Suzanne Scheidt – Chief Operating Officer**

October Financial Report – postponed until the December 21<sup>st</sup> meeting.

**J. Paul Tucker – District Manager**

1. System Operation Update – postponed until the December 7<sup>th</sup> meeting.
2. FY23/24 Capital Improvement Plan

A motion was made to approve the FY23/24 Capital Improvement Plan in the amount of \$1,677,500

Motion – Director Hern. Second – Director Carney.  
Motion approved.

**K. Board Members**

None

**L. Adjournment**

There being no further business, the motion was made to adjourn at 1:10 p.m.

Motion – Director Hern. Second – Director Carney.  
Motion approved.

Approved on \_\_\_\_\_

\_\_\_\_\_  
Curt Carney, Director/Secretary