

North Kootenai Water and Sewer District
Board Meeting Minutes
October 19, 2023 – 12:30 pm

A. Call to Order/Roll Call

There being a quorum, Chairman Crimmins called the meeting to order at 12:30 p.m.

Directors Present: Tom Crimmins, Director/Chairman
Jack Hern, Director/Vice President
Curt Carney, Director/Secretary (minutes recorder)
Thomas Gwin, Director/Treasurer

Director Excused: Scott Shellman, Director

Staff Present: Paul Tucker, District Manager
Suzanne Scheidt, Chief Operating Officer

B. Agenda Changes and/or Board Member Conflicts

None

C. Consent Agenda

1. Minutes of October 5, 2023

The motion was made to approve the minutes of October 5, 2023, and carry forward approval of the September financial statements to the November 2, 2023, Board meeting.

Motion – Director Carney. Second – Director Hern.
Motion approved.

D. Public Hearings

Smetheram Annexation

The public hearing opened at 12:34 p.m. There was no one present and there were no written communications. It closed at 12:35 p.m.

E. Oral Communication

Amy Redman, Hillside Service Area

Ms. Redman requested the Board of Directors re-evaluate the District Manager's directive that service to Redman's property be disconnected by 3 pm on October 19, 2023.

The motion was made to delay the shut-off until October 31, 2023, to conduct a formal investigation of the service.

Motion – Director Hern. Second – Director Gwin.
Motion approved.

F. Written Communication

None

G. District Engineer – excused

H. District Attorney – excused

I. Chief Operating Officer – Suzanne Scheidt

1. Resolution 2024-01 – Smetheram Annexation

The motion was made to approve Resolution 2024-01 Smetheram Annexation

Motion – Director Hern. Second – Director Carney.
Motion approved.

2. FY22/23 End-of-Year Financial Report – Discussion

J. Paul Tucker – District Manager

1. System Operation Update – Discussion/ Action Item

The motion was made to adjust metered charges following the repair of a service leak by District customer Beverlee Davis to \$200.84.

Motion – Director Hern. Second – Director Gwin.
Motion approved.

2. Amendment to TO23-04 Lancaster Transmission Main Upgrade

A motion was made to approve the Amendment to TO23-04 Lancaster Transmission Main Upgrade to a total of \$57,200.

Motion – Director Carney. Second – Director Hern.
Motion approved.

K. Board Members

None

L. Adjournment

There being no further business, the motion was made to adjourn at 1:57 p.m.

Motion – Director Gwin. Second – Director Carney.
Motion approved.

Approved on _____

Curt Carney, Director/Secretary