

North Kootenai Water and Sewer District
Board Meeting Minutes
July 20, 2023

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:30 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Jack Hern, Director/Vice President
Thomas Gwin, Director/Treasurer
Curt Carney, Director/Secretary (minutes recorder)
Scott Shellman, Director

Staff Present: Paul Tucker, District Manager
Suzanne Scheidt, Chief Operating Officer
Necia Maiani, Welch Comer
Brian Werst, WBM

Visitors: David Hatch, Meadowland Acres

B. Agenda Changes and/or Board Member Conflicts

None

C. Consent Agenda

1. Minutes of July 6, 2023
2. June Financial Statements

The motion was made to approve the consent agenda items as written.

Motion – Director Carney. Second – Director Shellman.
Motion approved.

D. Public Hearing

None

E. Employee Matters

None

F. Oral Communication

David Hatch, Meadowland Acres. Mr. Hatch presented a request to the Board for a reduction in an unauthorized usage charge of \$2,000. The Board denied this request.

G. Written Communication

None

H. District Engineer – Necia Maiani

1. Project Status Update
2. Draft Mitigation Fee Resolution

I. District Attorney – Brian Werst

1. Executive Session as per IC 74.206.1.f and IC 74.206.1.i

Motion – Director Hern. Second – Director Gwin

Time into executive session: 1:20 pm
Time out of executive session: 1:40 pm

J. Chief Operating Officer – Suzanne Scheidt

1. Year to Date Financial Report – Discussion
2. FEMA backup generator award – Discussion
3. Proposed System Conveyance Updates - Discussion

K. Paul Tucker – District Manager

1. System Operation Update – Discussion
2. Gozzer ERU Evaluation Update – Discussion
3. Rimrock Voluntary Conservation Measures – Discussion
4. Expenditure Request – Cybersecurity Updates (Discussion/Action Item)

Motion to approve expenditure request of \$38,000 for cybersecurity upgrades.

Motion – Director Shellman. Second – Director Hern.
Motion approved.

L. Board Members

None

M. Adjournment

There being no further business, the motion was made to adjourn at 2:33 p.m.

Motion – Director Hern. Second – Director Gwin.
Motion approved.

Approved on _____

Curt Carney, Director/Secretary