

**North Kootenai Water and Sewer District
Board Meeting Minutes
July 6, 2023**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:30 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Thomas Gwin, Director/Treasurer
Curt Carney, Director/Secretary (minutes recorder)
Scott Shellman, Director

Directors Excused: Jack Hern, Director/Vice President

Staff Present: Paul Tucker, District Manager
Suzanne Scheidt, Chief Operating Officer

Visitor: Ron Doornink

B. Agenda Changes and/or Board Member Conflicts

None

C. Consent Agenda

1. Minutes of June 15, 2023
2. Agenda changes – Add Welch Comer Task Order # 2023-04

The motion was made to approve the minutes from June 15, 2023, and accept agenda change C.2.

Motion – Director Carney. Second – Director Shellman.
Motion approved.

D. Public Hearing

None

E. Employee Matters

None

F. Oral Communication

Ron Doornink presented his request to have his property charged as one equivalent dwelling unit. The property is currently charged two equivalent dwelling units and is served by one 1-inch meter.

G. Written Communication

None

H. District Engineer – Excused

I. District Attorney – Excused

J. Chief Operating Officer – Suzanne Scheidt

1. Syringa Water Update (Discussion)
2. Fernan Estates Corporation (Discussion)

K. District Manager – Paul Tucker

1. System Operation Update (Discussion)
2. Expenditure Request – Fire Hydrant Lock Expenditure Request (Discussion/Action Item)

A motion was made to approve an expenditure request for \$15,000 to purchase fire hydrant locks to be installed on the Gozzer Ranch fire hydrants.

Motion – Director Carney. Second – Director Shellman.

Motion approved.

3. Expenditure Request – Welch Comer Task Order # 23-04 (Discussion/Action Item)

A motion was made to approve an expenditure request for Welch Comer Task Order #23-04 for \$15,900 to conduct survey and property assessments for land acquisition necessary to the Lancaster Main upsized project.

Motion – Director Gwin. Second – Director Shellman.

Motion approved.

4. Board Members

None

5. Adjournment

There being no further business, the motion was made to adjourn at 2:09 p.m.

Motion – Director Gwin. Second – Director Carney.
Motion approved.

Approved on _____

Curt Carney, Director/Secretary