

**North Kootenai Water and Sewer District  
Board Meeting Minutes  
March 2, 2023**

**A. Call to Order/Roll Call**

There being a quorum, the meeting was called to order at 12:30 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President  
Jack Hern, Director/Vice President  
Thomas Gwin, Director/Treasurer  
Curt Carney, Director/Secretary (minutes recorder)

Absent: Scott Shellman, Director

Staff Present: Paul Tucker, District Manager  
Suzanne Scheidt, Chief Operating Officer  
Brian Werst, Attorney  
Steve Cordes, Engineer

Visitor: Houtan Rafii, Discovery

**B. Agenda Changes and/or Board Member Conflicts**

None

**C. Consent Agenda**

1. Minutes of January 19, 2023

The motion was made to approve the consent agenda.

Motion – Director Gwin. Second – Director Hern.  
Motion approved.

**D. Public Hearing**

None

**E. Employee Matters**

None

**F. Oral Communication**

None

**G. Written Communication**

None

**H. District Engineer – Steve Cordes**

1. Project Status Updates (Discussion)
2. Task Order #23-01 Hillside Main Overflow Expenditure Request

A motion was brought forward to approve Task Order #23-01 not to exceed \$8200 for the Hillside Main reservoir overflow engineering.

Motion – Director Hern. Second – Director Carney.  
Motion approved.

3. Gozzer Water Treatment Plant Bid Award

A motion was brought forward to award the Gozzer Water Treatment Plant Upgrade bid to Big Sky Corporation, in the amount not to exceed \$4,353,842.

Motion – Director Hern. Second – Director Carney.  
Motion approved.

4. Gozzer Water Treatment Plant Construction Support

A motion was brought forward to approve Task Order #23 Gozzer Ranch Water Treatment Plant construction support in the amount not to exceed \$371,900.

Motion – Director Gwin. Second – Director Hern.  
Motion approved.

**I. District Attorney – Brian Werst**

**J. Chief Operating Officer – Suzanne Scheidt**

1. Gozzer Water Treatment Plant Upgrade Funding Status Discussion

**K. District Manager – Paul Tucker**

1. System Operation Update Discussion

2. Expenditure Requests

a. Excavator Attachments

A motion was brought forward to approve an expenditure not to exceed \$18,000 to purchase excavator attachments.

Motion – Director Carney. Second – Director Hern.  
Motion approved.

b. Trench Shoring Safety Equipment

A motion was brought forward to approve an expenditure not to exceed \$8,600 to purchase trench shoring equipment.

Motion – Director Carney. Second – Director Gwin.  
Motion approved.

c. Insertion Meters – Rimrock Capacity Analysis Study

A motion was brought forward to approved an expenditure not to exceed \$15,000 to purchase insertion meters to provide system specific data for the Rimrock Capacity Analysis study.

Motion – Director Gwin. Second – Director Hern.  
Motion approved.

d. Hayden Well 2 pump and motor replacement

A motion was brought forward to approve an expenditure not to exceed \$230,000 to replace the Hayden Well 2 pump and motor.

Motion – Director Gwin. Second – Director Carney.  
Motion approved.

3. Special Board Meeting March 9<sup>th</sup> Discussion

**L. Board Members**

Executive Session

Motion to go into executive session to discuss personnel matters as per IC 74-206.b

Motion – Director Gwin. Second – Director Carney.  
Motion approved.

Time into: 245 pm Time out: 330 pm

**M. Adjournment**

There being no further business, the motion was made to adjourn at 3:31 p.m.

Motion – Director Hern. Second – Director Gwin.  
Motion approved.

Approved on \_\_\_\_\_

\_\_\_\_\_  
Curt Carney, Director/Secretary