

**North Kootenai Water and Sewer District**  
**Board Meeting Agenda – DRAFT**  
**NKWSD Office**  
**13649 N Meyer Rd, Rathdrum**  
**March 16, 2023 – 12:30 pm**

**Public attendance at this meeting is in person.**

**A. Call to Order and/or Roll Call**

**B. Agenda Changes and/or Board Member Conflicts**

**C. Consent Agenda (*Action Items*)**

All matters listed with the Consent Agenda have been distributed to each member of the North Kootenai Water District for reading and study, are considered routine, and will be enacted by one motion of the Board with no separate discussion. If a separate discussion is desired, that item may be removed from the Consent Agenda and placed on the regular Agenda by request.

1. *Minutes of March 2, 2023, and March 9, 2023*
2. *February Financial Statements*

**D. Public Hearing**

**E. Employee Matters**

**F. Oral Communication**

**G. Written Communication**

**H. District Engineer – Excused**

**I. District Attorney – Brian Werst**

1. *Rates, Fees, and Charges (Discussion/Action Item)*
2. *Executive Session*

**J. Chief Operating Officer – Suzanne Scheidt**

*January and February Financial Report (Discussion/Action Item)*

**K. District Manager – Paul Tucker**

1. *System Operation Update (Discussion/Action Item)*
2. *Arrow Point Collection Tank Improvement Change Order \$14,926.50 (Discussion/Action Item)*
3. *FY22-23 Capital Improvement Plan (Discussion/Action Item)*
4. *AMI Badger Meter Sole Source Procurement Request (Discussion/Action Item)*
5. *AMI Badger Meter Pilot Expenditure Request - not to exceed \$85,000 (Discussion/Action Item)*

**L. Board Members**

**M. Adjournment**

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**Curt Carney**  
**Director/Secretary**