

**NKWSD Account Number:**

**Withdrawal will be on the 10<sup>th</sup> of the month.**

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## **Consumer Debits/Credits Authorization Form**

I hereby authorize North Kootenai Water and Sewer District to initiate:

- withdrawals                       deposits                       withdrawals and deposits

to and from my account at the financial institution named in this application for payments owed and credits due resulting from my monthly bills or payment to or by the Company. This authorization will remain valid until I, the Company, or my financial institution revoke it.

I understand that the Consumer Debit/Credit program is an alternative method of making payments and receiving credits only and does not otherwise affect my rights or the rights of the Company or my financial institution with respect to each other. I further understand that the Company and my financial institution reserve the right to terminate the Vendor Debit/Credit plan and/or my participation in it.

This authority is to remain in full force and effect until the Company has received written notification from me (or either of us) of its termination in such time and manner as to afford Company and Financial Institution a reasonable opportunity to act on it.

Printed Name: \_\_\_\_\_

Account Holder Signature: \_\_\_\_\_

\*Joint Account Holder Signature: \_\_\_\_\_

\*Joint Account Holder Signature required only if the account requires two signatures on checks for withdrawals.

For the company to obtain bank account and routing numbers, account holders need to attach a **VOIDED CHECK** (not a deposit slip) for each account holder account to be debited. The Company and account holders should retain completed copies of this form for their records. Please attach your voided check to this form in the space below.

**Attach Your Voided Check Here**

## **Completion Instructions for the Consumer Debit/Credit Authorization Form**

Please fill out the form in the following manner:

- **Printed Name** – Required.
- **Company/Account Holder Signature** – Required.
- **Joint Account Holder Signature** – Required only if the account requires two signatures on checks or withdrawals.
- **Voided Check** – Required. Delays in making deposits into the correct accounts will result when incorrect account/routing numbers are submitted.