

**North Kootenai Water and Sewer District
Board Meeting Minutes
January 19, 2023**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:30 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Jack Hern, Director/Vice President
Thomas Gwin, Director/Treasurer
Curt Carney, Director/Secretary (minutes recorder)
Scott Shellman, Director

Staff Present: Paul Tucker, District Manager
Suzanne Scheidt, Chief Operating Officer
Ashley Williams, Welch Comer

B. Agenda Changes and/or Board Member Conflicts

None

C. Consent Agenda

1. Minutes of January 5, 2023
2. December Financial Statements

The motion was made to approve the consent agenda.

Motion – Director Gwin. Second – Director Hern.
Motion approved.

D. Public Hearing

None

E. Employee Matters

None

F. Oral Communication

None

G. Written Communication

None

H. District Engineer – Ashley Williams P.E. Welch Comer

1. Project Status Report (Discussion)
2. Rimrock Facility Plan Addendum (Discussion)

I. District Attorney – Excused

J. Chief Operating Officer – Suzanne Scheidt

December Financial Reports (Discussion)

K. District Manager – Paul Tucker

1. System Operation Update (Discussion)
2. Request to schedule off site special meeting (Discussion).

The Board confirmed availability to schedule an off-site special meeting on March 8th or 9th for board training and discussion on new meters.

3. Executive Session

None

L. Board Members

The Board confirmed that due to a lack of a quorum on February 16, 2023, the regularly scheduled board meeting would be cancelled.

M. Adjournment

There being no further business, the motion was made to adjourn at 2:58 p.m.

Motion – Director Hern. Second – Director Shellman.
Motion approved.

Approved on _____

Curt Carney, Director/Secretary