

**North Kootenai Water and Sewer District
Board Meeting Minutes
January 5, 2023**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:31 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Jack Hern, Director/Vice President
Thomas Gwin, Director/Treasurer
Curt Carney, Director/Secretary (minutes recorder)
Scott Shellman, Director

Staff Present: Paul Tucker, District Manager
Suzanne Scheidt, Chief Operating Officer
Brian Werst, Attorney

Visitor: Visitor voluntarily identified as reporter for Coeur d' Alene Press

B. Agenda Changes and/or Board Member Conflicts

None

C. Consent Agenda

1. Minutes of December 15, 2022

The motion was made to approve the consent agenda with change to Director Shellman was present at December 15th meeting.

Motion – Director Gwin. Second – Director Hern.
Motion approved.

D. Public Hearing

1. Leiss Annexation

The public hearing opened at 12:32 p.m. There was no one present and no written communications. It closed at 12:34 p.m.

2. Rates and Charges

The Public hearing opened at 12:35. A guest who voluntarily identified herself as a reporter of the Coeur d'Alene Press arrived after the hearing had opened. There were no other individuals present and no written comment. The hearing closed at 12:48.

E. Employee Matters

None

F. Oral Communication

None

G. Written Communication

Leonard leak refund request.

Motion to approve a 50% refund on metered usage billed for the month of August.

Motion – Director Gwin. Second – Director Hern.
Motion approved.

H. District Engineer – Excused

I. District Attorney – Brian Werst

1. Resolution 23-03 Leiss Annexation

Motion to approve Resolution 23-03 for the annexation of the Leiss annexation property.

Motion – Director Shellman. Second -Director Hern
Motion approved.

2. Resolution 23-04 Approving Rates and Charges

Motion to approved Resolution 23-04 Approving Rates and Charges

Motion – Director Hern. Second – Director Carney.
Motion approved.

J. District Manager – Paul Tucker

1. System Operation Update
2. System Operator New Hire
3. Expenditure Request – Mountain View Terrace – Elk Well pump, motor and control replacement.

Motion to purchase spare pump, motor and controls for the Mountain View Terrace Elk well, not to exceed \$9,000.

Motion – Director Carney. Second – Director Shellman.
Motion approved.

4. Executive Session

None

K. Board Members

1. Slate of Officers 2023 Calendar Year

Motion to maintain current Slate of Officers for 2023 Calendar Year.

Motion – Director Hern. Second – Director Carney.
Motion approved.

2. 2023 Board Meeting Schedule

Motion to maintain current board meeting schedule of the first and third Thursday of each month at 12:30 pm.

L. Adjournment

There being no further business, the motion was made to adjourn at 1:33 p.m.

Motion – Director Hern. Second – Director Gwin.

Motion approved.

Approved on _____

Curt Carney, Director/Secretary