

**North Kootenai Water and Sewer District
Board Meeting Minutes
December 1, 2022**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:30 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Curt Carney, Director/Secretary
Thomas Gwin, Director/Treasurer
Scott Shellman, Director

Staff Present: Paul Tucker, District Manager
Suzanne Scheidt, Chief Operating Officer
Necia Maiani, District Engineer
Steve Cordes, Welch Comer

Excused: Jack Hern, Director/Vice President

B. Agenda Changes and/or Board Member Conflicts

None

C. Consent Agenda

Minutes of November 17, 2022

The motion was made to approve the minutes of November 17, 2022.

Motion – Director Gwin. Second – Director Shellman. Motion approved.

D. Employee Matters

None

E. Oral Communication

None

F. Written Communication – Syncta Communications Staff

Backflow Assembly Testing Demonstration (Discussion/Action Item)

The motion was brought forward to accept Syncta's Backflow Assembly Testing Tracking Services at a cost not to exceed \$15,025.

Motion – Director Shellman. Second – Director Gwin. Motion approved.

G. District Engineer – Necia Maiani, Steve Cordes Welch Comer Engineering

1. Gozzer Water Treatment Plant Upsize Discussion
2. District Project Status Update Discussion

H. District Attorney – Excused

I. District Manager - Paul Tucker

System Operation Update Discussion

J. Board Members

1. Adjournment

There being no further business, the motion was made to adjourn at 2:30 p.m.

Motion – Director Gwin. Second – Director Shellman Motion approved.

Approved on _____

Curt Carney, Director/Secretary