

**North Kootenai Water and Sewer District  
Board Meeting Minutes  
December 15, 2022**

**A. Call to Order/Roll Call**

There being a quorum, the meeting was called to order at 12:30 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President  
Jack Hern, Director/Vice President  
Thomas Gwin, Director/Treasurer  
Curt Carney, Director/Secretary (minutes recorder)  
Scott Shellman, Director (excused)

Staff Present: Paul Tucker, District Manager  
Suzanne Scheidt, Chief Operating Officer

**B. Agenda Changes and/or Board Member Conflicts**

None

**C. Consent Agenda**

1. Minutes of November 3, 2022
2. November Financial Statements

The motion was made to approve the consent agenda.

Motion – Director Gwin. Second – Director Carney.  
Motion approved.

**D. Public Hearing**

Wohlgemuth Annexation

The public hearing opened at 12:34 p.m. There was no one present and no written communications.  
It closed at 12:35 p.m.

**E. Employee Matters**

None

**F. Oral Communication**

None

**G. Written Communication**

None

**H. District Engineer – Excused**

**I. District Attorney – Excused**

**J. Chief Operating Officer – Suzanne Scheidt**

November Financial Reports (Discussion)

**K. District Manager – Paul Tucker**

1. System Operation Update (Discussion/Action Item)

The motion was made to approve the rate hearing for January 5, 2023.

Motion – Director Hern. Second – Director Shellman.  
Motion approved.

Motion to set rate hearing

2. Wohlgemuth Annexation Resolution 23-02

The motion was made to approve the Wohlgemuth annexation.

Motion – Director Gwin. Second – Director Hern.  
Motion approved.

3. Executive Session

None

**L. Board Members**

No discussion or action items

**M. Adjournment**

There being no further business, the motion was made to adjourn at 1:35 p.m.

Motion – Director Hern. Second – Director Shellman.  
Motion approved.

Approved on \_\_\_\_\_

\_\_\_\_\_  
Curt Carney, Director/Secretary