

**North Kootenai Water and Sewer District
Board Meeting Minutes
November 17, 2022**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:30 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Jack Hern, Director/Vice President
Thomas Gwin, Director/Treasurer
Curt Carney, Director/Secretary
Scott Shellman, Director

Staff Present: Paul Tucker, District Manager
Suzanne Scheidt, Chief Operating Officer (minutes recorder)

B. Agenda Changes and/or Board Member Conflicts

Suzanne Scheidt appointed as minutes recorder for this meeting.

C. Consent Agenda

1. Minutes of November 3, 2022
2. October Financial Statements

The motion was made to approve the consent agenda.

Motion – Director Gwin. Second – Director Hern.
Motion approved.

D. Employee Matters

None

E. Oral Communication

None

F. Written Communication

Nickolatos Refund Request

Motion to approve of 50% reduction of June 2022 metered water bill.

Motion – Director Gwin. Second – Director Hern.
Motion approved.

G. District Engineer – Excused

H. District Attorney – Excused

I. Chief Operating Officer – Suzanne Scheidt

October Financial Report (Discussion)

J. District Manager – Paul Tucker

System Operation Update

K. Board Members

No discussion or action items

L. Adjournment

There being no further business, the motion was made to adjourn at 1:42 p.m.

Motion – Director Hern. Second – Director Shellman.
Motion approved.

Approved on _____

Curt Carney, Director/Secretary