

**North Kootenai Water and Sewer District  
Board Meeting Minutes  
October 20, 2022**

**A. Call to Order/Roll Call**

There being a quorum, the meeting was called to order at 12:32 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President  
Jack Hern, Director/Vice President  
Thomas Gwin, Director/Treasurer  
Curt Carney, Director/Secretary (minutes recorder)  
Scott Shellman, Director (excused)

Staff Present: Suzanne Scheidt, Chief Operating Officer

**B. Agenda Changes and/or Board Member Conflicts**

None

**C. Consent Agenda**

1. Minutes of October 6, 2022
2. September Financial Statements

The motion was made to approve the consent agenda.

Motion – Director Gwin. Second – Director Carney.  
Motion approved.

**D. Public Hearing**

Armour Annexation

The public hearing opened at 12:34 p.m. There was no one present and no written communications.  
It closed at 12:35 p.m.

**E. Employee Matters**

None

**F. Oral Communication**

None

**G. Written Communication**

InHance Field Hawk Mobile Workforce Management Software Presentation

Motion to approve Field Hawk Mobile Workforce Management Platform expenditure not to exceed \$23,000.

Motion – Director Hern. Second – Director Gwin.  
Motion approved.

**H. District Engineer – Excused**

**I. District Attorney – Excused**

**J. Chief Operating Officer – Suzanne Scheidt**

1. Resolution 23-01 Armour Annexation

Motion to approve Resolution 23-01 for the annexation of the Armour Annexation property.

Motion – Director Hern. Second – Director Gwin.  
Motion approved.

2. FY21-22 Year End Financial Summary – Discussion

3. System Operation Update – Discussion

4. Spring Rock Booster Pump Maintenance Expenditure

Motion to approve Spring Rock booster pump maintenance expenditure request, not to exceed \$10,950 and funded from FY22/23 CIP.

Motion – Director Hern. Second – Director Carney.  
Motion approved.

5. GTE Booster Pump Maintenance Expenditure

Motion to approve GTE booster pump maintenance expenditure request, not to exceed \$9,060 and funded from FY22/23 CIP.

Motion – Director Hern. Second – Director Carney.  
Motion approved.

6. Executive Session - None

**K. Board Members**

No discussion or action items

**L. Adjournment**

There being no further business, the motion was made to adjourn at 2:45 p.m.

Motion – Director Hern. Second – Director Gwin.  
Motion approved.

Approved on \_\_\_\_\_

\_\_\_\_\_  
Curt Carney, Director/Secretary