

**North Kootenai Water and Sewer District
Board Meeting Minutes
October 6, 2022**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:40 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Thomas Gwin, Director/Treasurer
Scott Shellman, Director

Staff Present: Suzanne Scheidt, Chief Operating Officer
Brian Werst, District Attorney
Ashley Williams, District Engineer

B. Agenda Changes and/or Board Member Conflicts

The motion was made to appoint Suzanne Scheidt as Secretary Pro Tem for the October 6, 2022 Board Meeting.

Motion – Director Shellman Second – Director Gwin.
Motion approved.

C. Consent Agenda

1. Minutes of September 15, 2022

The motion was made to approve the consent agenda.

Motion – Director Gwin. Second – Director Shellman.
Motion approved.

D. Public Hearing

None

E. Employee Matters

None

F. Oral Communication

None

G. Written Communication

None

H. District Engineer – Ashley Williams, Lyddie Austin

1. Task Order No 22-02 Rimrock Facility Plan Addendum

The motion was made to approve the Rimrock Facility Plan Addendum, Task Order 2022-02, not to exceed \$7,200

Motion – Director Shellman. Second – Director Gwin.
Motion approved.

2. Clarkview Tank Interior Repair – Notice of Award Recommendation

The motion was made to award Clarkview Reservoir interior re-coating to Big Sky ID Corporation, not to exceed \$205,325

Motion – Director Shellman. Second – Director Gwin.
Motion approved.

I. District Attorney – Brian Werst

Amicus Brief (discussion)

J. Chief Operating Officer – Suzanne Scheidt

1. System Operation Update
2. IDWARN Mutual Aid Assistance Agreement

Motion to enter into IDWARN, and authorizing Suzanne Scheidt to sign the Mutual Aid Assistance Agreement on behalf of the District.

Motion – Director Shellman. Second – Director Gwin.
Motion approved.

3. Spring Rock Tank Inspection and Cleaning Expenditure Request

Motion to approve an expenditure request to inspect and clean the Spring Rock Tank, not to exceed \$14,000.

Motion – Director Shellman. Second – Director Gwin.
Motion approved.

4. Board Members

None

5. Adjournment

There being no further business, the motion was made to adjourn at 2:04 p.m.

Motion – Director Shellman. Second – Director Gwin.
Motion approved.

Approved on _____

Curt Carney, Director/Secretary