

**North Kootenai Water and Sewer District  
Board Meeting Minutes  
August 4, 2022**

**A. Call to Order/Roll Call**

There being a quorum, the meeting was called to order at 12:38 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President  
Thomas Gwin, Director/Treasurer  
Curt Carney, Director/Secretary  
Scott Shellman, Director (minutes recorder)

Staff Present: Suzanne Scheidt, Chief Operating Officer  
Brian Werst, District Attorney

Excused: Jack Hern, Director/Vice President

**B. Agenda Changes and/or Board Member Conflicts**

A motion was made to appoint Scott Shellman as Secretary Pro/Tem

Motion – Director Gwin. Second – Director Carney.  
Motion approved.

**C. Consent Agenda**

1. Minutes of July 21, 2022

The motion was made to accept the minutes of July 21<sup>st</sup>, 2022.

Motion – Director Gwin. Second – Director Carney.  
Motion approved.

2. June Financial Statements

The motion was made to accept the June Financial Statements.

Motion – Director Gwin. Second – Director Shellman.  
Motion approved.

**D. Public Hearing**

1. Weisbeck Annexation

The public hearing opened at 12:39 p.m. There was no one present and no written communications. It closed at 12:40 p.m.

2. District Rates and Resolutions

The public hearing opened at 12:40 p.m. There was no one present and no written communications. It closed at 12:43 p.m.

**E. Employee Matters**

None

**F. Oral Communication**

None

**G. Written Communication**

None

**H. District Engineer: Excused**

**I. District Attorney: Brian Werst**

1. Resolution 22-12 Weisbeck Annexation (Action Item)

The motion was made to approve Resolution 22-12 for the Weisbeck annexation.

Director Shellman – motion. Director Carney – second.  
Motion approved.

2. Resolution 22-13 Rimrock Moratorium (Action Item)

The motion was made to approve Resolution 22-13 for the Rimrock Moratorium.

Director Shellman – motion. Director Carney – second.  
Motion approved.

3. Resolution 22-14 District Rates and Fees Resolution (Action Item)

The motion was made to approved Resolution 22-14 District Rates and Fees.

Director Shellman – motion. Director Gwin – second.  
Motion approved

4. Executive Session

A motion was made to enter Executive Session as per Idaho Code 74-2006(a)

Director Shellman – motion. Director Gwin – second.  
Roll Call Vote – Ayes: Directors Shellman, Carney, Crimmins, Gwin  
Nays: None

Executive Session began at 12:50 pm and ended at 1:39 pm.

**J. Chief Operating Officer – Suzanne Scheidt**

1. Clarkview Tank Exterior Repair – sole source procurement

A motion was brought forward to approve a sole source procurement for the Clarkview Tank.

Director Gwin– motion. Director Shellman – second.  
Motion approved

2. Smith request for connection to Chilco Service Area discussion.
3. FY22/23 Pre-Budget Workshop discussion.
4. System Operation Update discussion.

**K. Board Members**

None

**L. Adjournment**

There being no further business, the motion was made to adjourn at 2:38 p.m.

Motion – Director Shellman. Second – Director Carney.  
Motion approved.

Approved on \_\_\_\_\_

\_\_\_\_\_  
Curt Carney, Director/Secretary