

**North Kootenai Water and Sewer District
Board Meeting Minutes
July 21, 2022**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:32 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Jack Hern, Director/Vice President
Curt Carney, Director/Secretary (minutes recorder)
Scott Shellman, Director

Staff Present: Suzanne Scheidt, Chief Operating Officer
Necia Maiani, District Engineer
Derek Huff, Welch Comer Engineering
Brian Werst, District Attorney

Excused: Thomas Gwin, Director/Treasurer

B. Agenda Changes and/or Board Member Conflicts

None

C. Consent Agenda

1. Minutes of July 7, 2022

The motion was brought forward to accept the minutes as written.

Motion – Director Hern. Second – Director Shellman.
Motion approved.

2. June Financial Reports are being held for review at the August 4th, 2022, Board meeting

D. Employee Matters

None

E. Oral Communication

None

F. Written Communication

Gozzer Ranch HOA non-potable water rate request discussion

G. District Engineer – Necia Maiani, Derek Huff

1. Gozzer Water Treatment Plant (action item)

Motion was brought forward to authorize staff to modify the Westech contract with a not to exceed amount of \$53,000 in escalation charges and \$7,000 in storage fees.

Motion – Director Hern. Second – Director Shellman.
Motion approved.

Motion was brought forward to authorize staff to modify the Westech contract with a not to exceed amount of \$76,940 for the additional catwalk and tank coating.

Motion – Director Hern. Second – Director Shellman.
Motion approved.

H. District Attorney– Excused

1. Review of Draft Rimrock Moratorium discussion – final to be presented at the August 4, 2022 Board meeting.
2. Executive Session – Idaho Code 74-206 (1)(a)

Motion was made to enter Executive Session under Idaho Code 74-206 (1)(a) to consider hiring or employment of a public employee wherein the respective qualifies of individuals are to be evaluated in order to fill a particular vacancy or need.

Motion – Director Hern. Second – Director Shellman
Roll Call Vote – Ayes: Directors Shellman, Carney, Crimmins, Hern
Nays: None

Executive Session began at 1:35 p.m. and ended at 1:55 p.m.

Motion was made to appoint Karen Howell as Interim Office Supervisor.

Motion – Director Hern. Second – Director Shellman
Roll Call Vote – Ayes: Directors Shellman, Carney, Crimmins, Hern
Nays: None

I. Chief Operating Officer – Suzanne Scheidt

1. System Operation Update
2. June Financial Report
3. Gozzer MBR Sludge Tank Pumping expenditure request not to exceed \$8,000

Motion was brought forward to authorize Gozzer MBR Sludge Tank Pumping expenditure request not to exceed \$8,000.

Motion – Director Hern. Second – Director Shellman
Roll Call Vote – Ayes: Directors Shellman, Carney, Crimmins, Hern
Nays: None

J. Board Members

None

K. Adjournment

There being no further business, the motion was made to adjourn at 2:31 p.m.

Motion – Director Thomas. Second – Director Scott.
Motion approved.

Approved on _____

Curt Carney, Director/Secretary