

**North Kootenai Water and Sewer District  
Board Meeting Minutes  
July 7, 2022**

**A. Call to Order/Roll Call**

There being a quorum, the meeting was called to order at 12:30 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President  
Thomas Gwin, Director/Treasurer  
Curt Carney, Director/Secretary (minutes recorder)  
Scott Shellman, Director

Staff Present: Suzanne Scheidt, Chief Operating Officer

Excused: Jack Hern, Director/Vice President  
Necia Maiani, District Engineer  
Brian Werst, District Attorney

**B. Agenda Changes and/or Board Member Conflicts**

None

**C. Consent Agenda**

Minutes of June 16, 2022

The motion was made to accept the minutes as written.

Motion – Director Gwin. Second – Director Carney.  
Motion approved.

**D. Public Hearing**

1. Hoss Family Trust Annexation

The public hearing opened at 1:04 p.m. There was no one present and no written communications. It closed at 1:05 p.m.

2. Kremin Annexation

The public hearing opened at 1:06 p.m. There was no one present and no written communications. It closed at 1:08 p.m.

**E. Employee Matters**

None

**F. Oral Communication**

None

**G. Written Communication**

None

**H. District Engineer – Excused**

**I. District Attorney– Excused**

**J. Chief Operating Officer – Suzanne Scheidt**

1. Resolution 22-10 Hoss Family Trust Annexation

The motion was made to accept Resolution 22-10 for the Hoss Family Trust annexation.

Director Shellman– motion. Director Gwin – second.  
Motion approved.

2. Resolution 22-11 Kremin Annexation

The motion was made to accept Resolution 22-11 for the Kremin annexation.

Director Shellman – motion. Director Gwin – second.  
Motion approved.

3. System Operation Update

**K. Board Members**

1. Executive Session – Idaho Code 74-206 (1)(a)

The motion was made to enter Executive Session under Idaho Code 74-206 (1)(a) to consider hiring a public officer.

Motion – Director Schellman. Second – Director Gwin.  
Roll Call Vote – Ayes: Directors Schellman, Carney, Crimmins, Gwin  
Nays: None

Executive Session began at 1:46 p.m. and ended at 2:45 p.m.

2. Official Oath of Office

Oath of Office was administered to Director Scott Schellman.

**L. Adjournment**

There being no further business, the motion was made to adjourn at 2:46 p.m.

Motion – Director Thomas. Second – Director Scott.  
Motion approved.

Approved on \_\_\_\_\_

\_\_\_\_\_  
Curt Carney, Director/Secretary