

**North Kootenai Water and Sewer District
Board Meeting Minutes
June 16, 2022**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:30 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Jack Hern, Director/Vice President
Thomas Gwin, Director/Treasurer
Curt Carney, Director/Secretary (minutes recorder)

Staff Present: Suzanne Scheidt, Chief Operating Officer
Brian Werst, District Attorney
Necia Maiani, District Engineer
Derek Huff, District Engineer

Excused: Scott Shellman, Director

B. Agenda Changes and/or Board Member Conflicts

None

C. Consent Agenda

1. Minutes of June 2, 2022
2. May Financial Statements

The motion was made to accept the consent agenda.

Motion – Director Gwin. Second – Director Hern.
Motion approved.

D. Public Hearing

Wheelan Annexation

The public hearing opened at 12:36 p.m. There was no one present and no written communications.
It closed at 12:37 p.m.

E. Employee Matters

None

F. Oral Communication

None

G. Written Communication

Person complained that hitting our well sign with their vehicle broke their mirror. Board determined District not liable.

H. District Engineer: Necia Maiani, Derek Huff

1. Foye Feasibility Study

Motion to refund \$5,500.00 for Foye Feasibility Study because cannot be served.

Motion – Director Shellman. Second – Director Hern.
Motion approved.

2. Clarkview Tank Task Order

Motion to accept Amendment 1 to Task Order 21-04 in the amount not to exceed \$2,100.00 for maintenance on the Clarkview reservoir.

Motion – Director Carney. Second – Director Hern.
Motion approved.

3. Gozzer Water Treatment Plant Architectural Service Order

Motion to accept Task Order 22-01 in the amount not to exceed \$19,320 for Gozzer Water Treatment plant architectural services.

Motion – Director Gwin. Second – Director Hern.
Motion approved.

I. District Attorney: Brian Werst

1. Resolution 22-08 Wheelan Annexation

The motion was made to approve Resolution 22-08 for the Wheelan annexation.

Director Hern – motion. Director Gwin – second.
Motion approved.

2. Resolution 22-09 Compensation for Board Members

The motion was made to approve Resolution 22-09 to raise Board members compensation to \$150.00 per meeting.

Director Gwin – motion. Director Hern – second.
Motion approved.

3. Executive Session

No executive session was held.

J. Chief Operating Officer – Suzanne Scheidt

1. System Operation Update

2. May Financial Report

K. Board Members

Official Oath of Office

Oath of Office was administered to Director Thomas Gwin and Director Jack Hern.

L. Adjournment

There being no further business, the motion was made to adjourn at 3:33 p.m.

Motion – Director Gwin. Second – Director Hern.
Motion approved.

Approved on _____

Curt Carney, Director/Secretary