

**North Kootenai Water and Sewer District  
Board Meeting Minutes  
August 20, 2020**

**A. Call to Order/Roll Call**

There being a quorum, the meeting was called to order at 12:31 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President  
Jack Hern, Director/Vice President  
Scott Shellman, Director/Secretary  
Curt Carney, Director

Staff Present: Jessie Camburn, District Manager  
Brian Werst, District Attorney  
Laura McAloon, Bond Counsel  
Necia Maiani, P.E., District Engineer  
Suzanne Scheidt, Senior Compliance Specialist  
Robin Potts, Administrative Analyst (minutes recorder)

Excused: Thomas Gwin, Director/Treasurer

Visitors: 1 unidentified caller

**B. Agenda Changes and/or Board Member Conflicts**

**C. Consent Agenda**

1. Minutes of August 6, 2020
2. Financials – July 2020

The motion was made to accept the minutes and to hold the financials until the next regular Board meeting.

Director Hern – motion. Director Shellman – second.  
Motion approved.

**D. Treasury Report – Robin Potts**

**E. Employee Matters**

**F. Oral Communications**

**G. Written Communications**

**H. District Attorney – Brian Werst and Laura McAloon**

1. Executive Session
2. Resolution 20-17 WaterSmart Grant Application

The motion was made to approve Resolution 20-17 for the WaterSmart Grant Application.

Director Hern – motion. Director Shellman – second.  
Motion approved.

3. Resolution 20-18 Revenue Bond

No action was taken on Resolution 20-18.

4. Resolution 20-19 Gozzer Subdistrict

No action was taken on Resolution 20-19.

The motion was made to set a special Board meeting on 8/27/20 at 12:30 p.m.  
Director Shellman – motion. Director Hern – second.  
Motion approved.

**I. District Manager – Jessie Camburn**

1. System Operation Update

**J. District Engineer – Necia Maiani**

1. Project Status Report
2. Task Order 20-06 Chilco Park Service Analysis

The motion was made to approve Task Order 20-06 for the Chilco Park Service Analysis upon receipt of the deposit from the developer.

Director Shellman – motion. Director Hern – second.  
Motion approved.

3. Rates, Charges and Budget Workshop Discussion

**K. Board Members**

**L. Adjournment**

There being no further business, the motion was made to adjourn at 3:44 p.m.

Director Hern – motion. Director Shellman – second.  
Motion approved.

Approved on \_\_\_\_\_.

\_\_\_\_\_  
Scott Shellman  
Director/Secretary