

**North Kootenai Water and Sewer District  
Board Meeting Minutes  
July 16, 2020**

**A. Call to Order/Roll Call**

There being a quorum, the meeting was called to order at 12:30 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President  
Scott Shellman, Director/Secretary  
Thomas Gwin, Director/Treasurer  
Curt Carney, Director

Staff Present: Jessie Camburn, District Manager  
Brian Werst, District Attorney  
Necia Maiani, P.E., District Engineer  
Suzanne Scheidt, Senior Compliance Specialist  
Robin Potts, Administrative Analyst (minutes recorder)

Excused: Jack Hern, Director/Vice President

**B. Agenda Changes and/or Board Member Conflicts**

**C. Consent Agenda**

1. Minutes of June 16, 2020
2. Financials for June 2020

The motion was made to accept the Consent Agenda.

Director Carney – motion. Director Shellman – second.  
Motion approved.

**D. Public Hearing**

1. Lawson Annexation

The public hearing opened at 12:32 p.m. There were no written communications and there was no one present. The hearing closed at 12:33 p.m.

**E. Employee Matters**

**F. Oral Communications**

**G. Written Communications**

**H. District Attorney – Brian Werst**

1. Executive Session

Tom Crimmins made a motion to go into Executive Session under Idaho Code 74-206 (1)(f) for legal counsel. Director Carney – second.

Roll Call Vote: Ayes - Directors Crimmins, Carney, Shellman, and Gwin. Nays – None  
Into Executive Session at 1:46 p.m. Out at 2:48 p.m.

2. Resolution 20-16 Lawson Annexation

The motion was made to approve Resolution 20-16 for the Lawson Annexation.

Director Shellman – motion. Director Carney – second.  
Motion approved.

**I. District Engineer – Necia Maiani, PE**

1. Project Status Report

2. Spring Rock Pre-Bid

The motion was made to award the Springrock Reservoir Recoating to Cascade Industrial whose bid was \$71,250.00.

Director Carney – motion. Director Shellman – second.  
Motion approved.

3. Gozzer Update

**J. District Manager – Jessie Camburn**

1. System Operation Update

2. Possible Future Well Site

3. Future Possible Development – Chilco and Rimrock

4. Purchase of Meter and Register Replacements

The motion was made to allow the purchase of radio-read meters and registers not to exceed \$130,000.00.

Director Shellman – motion. Director Gwin – second.  
Motion approved.

**K. Board Members**

**L. Adjournment**

There being no further business, the motion was made to adjourn at 2:49 p.m.

Director Carney – motion. Director Shellman – second.  
Motion approved.

Approved on \_\_\_\_\_.

\_\_\_\_\_  
Scott Shellman  
Director/Secretary