

North Kootenai Water and Sewer District
Board Meeting Minutes
June 4, 2020

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:32 p.m. by Acting Chair Hern.

Directors Present: Jack Hern, Director/Vice President
Scott Shellman, Director/Secretary
Thomas Gwin, Director/Treasurer
Curt Carney, Director

Staff Present: Jessie Camburn, District Manager
Brian Werst, District Attorney
Necia Maiani, P.E., District Engineer
Robin Potts, Administrative Analyst (minutes recorder)

Excused: Tom Crimmins, Director/President

B. Agenda Changes and/or Board Member Conflicts

C. Consent Agenda

1. Minutes of May 21, 2020
2. Financials for April 2020

The motion was made to approve the Consent Agenda.

Director Gwin – motion. Director Carney – second.
Motion approved.

D. Public Hearing

1. Moore Annexation

The public hearing opened at 12:34 p.m. There was no one present and no written communications. The public hearing closed at 12:35 p.m.

E. Employee Matters

F. Oral Communications

1. Hayden Lake Sewer District Request for Service

The motion was made to approve the request of Hayden Lake Sewer District to forego the capitalization fee for a 1" meter at the lift station on Blue Jay Loop in Hayden.

Director Carney – motion. Director Shellman – second.
Motion approved.

G. Written Communications

H. District Attorney – Brian Werst

1. Executive Session

The motion was made to enter Executive Session under Idaho Codes 74-206 (1)(f) for legal counsel on possible future litigation.

Roll Call Vote: Ayes – Shellman, Carney, Hern, Gwin. Nays – None

Executive Session began at 12:52 p.m. and ended at 1:15 p.m.

2. Resolution 20-14 Moore Annexation

The motion was made to accept Resolution 20-14 for the Moore annexation.

Director Carney – motion. Director Shellman – second.
Motion approved.

3. Mountain View at Farragut Park Update

The motion was made to authorize Jessie Camburn to finalize the agreement to transfer the water rights and dispose of Mountain View at Farragut Park water system and to sign said agreement.

Director Shellman – motion. Director Carney – second.
Motion approved.

I. District Engineer – Necia Maiani, PE

1. Project Status Report

2. Gozzer Update

The motion was made to authorize Jessie Camburn to send a letter to the Fire Chief regarding fire flow at Gozzer Ranch.

Director Carney – motion. Director Shellman – second.
Motion approved.

J. District Manager – Jessie Camburn

1. System Operation Update

2. Tree Farm Wells Generator Expenditure

The motion was made to authorize the purchase of an emergency stationary standby generator for Tree Farm wells in the amount of \$60,150.00.

Director Carney – motion. Director Shellman – second.
Motion approved.

3. Personnel Update

The motion was made to approve the benefits package request for the new hire in the position of Senior Compliance Specialist which is outside the normal benefits package.

Director Carney – motion. Director Shellman – second.
Motion approved.

K. Board Members

L. Adjournment

There being no further business, the motion was made to adjourn at 1:51 p.m.

Director Shellman – motion. Director Carney – second.
Motion approved.

Approved on _____.

Scott Shellman
Director/Secretary