

**North Kootenai Water and Sewer District
Board Meeting Minutes
December 5, 2019**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:33 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Jack Hern, Director/Vice President
Scott Shellman, Director/Secretary
Curt Carney, Director (minutes recorder)

Staff Present: Chris de Groot, District Manager
Robin Potts, Customer Service Specialist III (minutes recorder)

Excused: Thomas Gwin, Director/Treasurer
Brian Werst, District Attorney
Necia Maiani, PE, District Engineer

B. Agenda Changes and/or Board Member Conflicts

The motion was made to appoint Curt Carney as Secretary Pro Tem.

Director Hern – motion. Director Crimmins – second.
Motion approved.

C. Consent Agenda

1. Minutes of November 21, 2019

The motion was made to approve the consent agenda as written.

Director Hern – motion. Director Carney – second.
Motion approved.

D. Employee Matters

E. Oral Communications

F. Written Communications

G. District Attorney – Brian Werst - Excused

H. District Engineer – Necia Maiani, PE - Excused

I. District Manager – Chris de Groot

1. System Operation Update

2. Approval of Expenditure - \$44,348 for a 1-ton Crew Cab 4-Wheel Drive Pickup from Robideaux Motors

The motion was made to approve the amount of \$44,348.00 to Robideaux Motors for a 1-ton replacement pickup.

Director Carney – motion. Director Hern – second.
Motion approved.

3. Approval of Expenditure - \$9,300 for an Extendable Snowplow from Ultra Lawn

The motion was made to approve \$9,300.00 for a third snowplow.

Director Carney – motion. Director Shellman – second.
Motion approved.

4. Approval of Expenditure - \$7,615 for Replace of the Heating and Cooling System for the Lancaster Well House by Schafer Heating and Cooling

The Board requested that Mr. de Groot bring bids from other sources to the next meeting.

5. Approval of Expenditure - \$5,142.43 for replacement of Carbon Barrels from EVOQUA Water Technologies

The motion was made to approve the expenditure of \$5,142.43 to EVOQUA Water Technologies to replace carbon barrels at Gozzer.

Director Shellman – motion. Director Carney – second.
Motion approved

6. Update on Disposition of Surplus Property

7. Request for Approval to Close District Offices on December 26, 2019

The motion was made to close the front office on December 26, 2019 with staff taking vacation time if they desire to be off.

Director Carney – motion. Director Hern – second.
Motion approved.

8. Approval of Expenditure - \$8,476.15 for a Hach sc200 Controller with Dissolved Oxygen and Total Suspended Solids Probes

The motion was made to approve the purchase of a Hach sc200 Controller in the amount of \$8,476.15.

Director Hern – motion. Director Carney – second.
Motion approved.

J. Board Members

K. Adjournment

There being no further business, the motion was made to adjourn at 1:06 p.m.

Director Hern – motion. Director Carney – second.
Motion approved.

Approved on _____.

Scott Shellman
Director/Secretary