

**North Kootenai Water District  
Board Meeting Minutes  
June 20, 2019**

**A. Call to Order/Roll Call**

There being a quorum, the meeting was called to order at 12:31 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President  
Jack Hern, Director/Vice President  
Scott Shellman, Director/Secretary (arrived 12:36 p.m.)  
Curt Carney, Director

Staff Present: Chris de Groot, District Manager  
Steve Cordes, PE, District Engineer  
Dan Messier, Wastewater Supervisor  
Dave Duthie, Operation Supervisor  
Robin Potts, Customer Service Specialist III (Minutes Recorder)

Excused: Thomas Gwin, Director/Treasurer  
Brian Werst, District Attorney

**B. Agenda Changes and/or Board Member Conflicts**

None

**C. Consent Agenda**

1. Minutes June 6, 2019
2. Financials – May 2019

The motion was made to approve the minutes but to hold the financials until the next Board meeting.

Director Carney – motion. Director Shellman – second.  
Motion approved.

**D. Treasury Report – Dan Messier for Chris de Groot**

Mr. Messier presented the Treasury Report for the month of May.

**E. Employee Matters**

None

**F. Oral Communications**

None

**G. Written Communications**

None

**H. District Attorney – Brian Werst**

Excused

**I. District Engineer – Steve Cordes, PE**

1. Project Status Report
2. Capital Budget Update
3. Task Order 19-09 Gozzer Sewer Comprehensive Plan

The motion was made to approve Task Order 19-09 for the Gozzer sewer comprehensive plan in the amount of \$14,900 to Welch Comer.

Director Hern – motion. Director Carney – second.  
Motion approved.

4. Task Order 19-10 Aspen Homes/Eagle Ridge Service Analysis

The motion was made to approve Task Order 19-10 for the engineer review of Eagle Ridge in the amount of \$2,500 to Welch Comer.

Director Hern – motion. Director Shellman – second.  
Motion approved.

**J. District Manager – Dan Messier for Chris de Groot**

1. System Operation Update

Pictures were shown to the Board of the cleaning that was done at the Gozzer water treatment plant. This work was done by District staff. Pictures showed Joe Lutes operating a long-reach excavator.

2. Approval of Expenditure – Service to Emergency Generators by Western States CAT, \$11,486.51

The motion was made to approve the expenditure of \$11,486.51 to Western States CAT to service the emergency generators.

Director Carney – motion. Director Shellman – second.  
Motion approved.

**K. Board Members**

None

**L. Adjournment**

There being no further business, the motion was made to adjourn.

Director Carney – motion. Director Shellman – second.  
Motion approved.

Approved on \_\_\_\_\_.

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Scott Shellman  
Director/Secretary