

**North Kootenai Water District  
Board Meeting Minutes - Amended  
January 3, 2019**

**A. Call to Order/Roll Call**

There being a quorum, the meeting was called to order at 12:28 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President  
Jack Hern, Director/Vice President  
Thomas Gwin, Director/Treasurer  
Curt Carney, Director (via phone)

Staff Present: Chris de Groot, District Manager  
Jessie Camburn, Field Supervisor  
Dave Duthie, Electrician  
Robin Potts, Customer Service Specialist (minutes recorder)

Excused: Brian Werst, District Attorney  
Necia Maiani, PE, District Engineer

Visitors: Richard Sperling, Twin Lakes Excel Beach Water Association  
Scott Shellman

**B. Agenda Changes and/or Board Member Conflicts**

The motion was made to appoint Jack Hern as Secretary Pro Tem for this meeting.

Director Gwin – motion. Director Crimmins – second.  
Motion approved.

**C. Consent Agenda**

1. Minutes of December 20, 2018

The motion was made to approve the Consent Agenda.

Director Hern – motion. Director Carney – second.  
Motion approved.

**D. Public Hearing**

1. Carter Annexation

The public hearing opened at 12:33 p.m. There were no public or written comments. The hearing closed at 12:34 p.m.

**E. Employee Matters**

None

**F. Oral Communications**

Richard Sperling of Twin Lakes Excel Beach Water Association spoke with the Board regarding their water needs for the future.

**G. Written Communications**

None

**H. District Attorney – Brian Werst - Excused**

**I. District Engineer – Necia Maiani, PE - Excused**

1. Project Status Report

**J. District Manager – Chris de Groot**

1. System Operation Update
2. Resolution 2019-01 Carter Annexation

The motion was made to adopt Resolution 2019-01 for the Carter Annexation.

Director Gwin – motion. Director Hern – second.  
Motion approved.

3. District Email System Problems on December 19<sup>th</sup> and 20<sup>th</sup> Related to Outgoing Email

Mr. de Groot spoke with the Board regarding email issues that had recently affected the District's email accounts and the solution for keeping it from happening again.

4. Approval of Purchase of Pump Motor for Tree Farm Well #3

The motion was made to approve the purchase of a pump motor for Tree Farm Well #3 in the amount of \$12,244.00.

Director Gwin – motion. Director Hern – second.  
Motion approved.

5. Approval to Purchase 69 1-Inch Water Meter Registers

The motion was made to approve the purchase 69 1-inch water meter registers in the amount of \$12,518.67.

Director Gwin – motion. Director Carney – second.  
Motion approved.

6. Board Vacancy

Mr. Scott Shellman presented himself to the Board. He is interested in the vacant Board seat.

7. Annual Board Positions

The motion was made to continue the annual Board positions to the next Board meeting.

Director Hern – motion. Director Gwin – second.  
Motion approved.

**K. Board Members**

None

**L. Adjournment**

There being no further business, the motion was made to adjourn at 1:04 p.m.

Director Hern – motion, Director Gwin – second.  
Motion approved.

Approved on \_\_\_\_\_.

\_\_\_\_\_  
Director/Secretary