

**North Kootenai Water District  
Board Meeting Minutes  
April 19, 2018**

**A. Call to Order/Roll Call**

There being a quorum, the meeting was called to order at 12:30 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President  
Jack Hern, Director/Vice President  
Thomas Gwin, Director/Treasurer  
Fred Ogram, Director/Secretary  
Curt Carney, Director

Staff Present: Mike Galante, District Manager  
Chris de Groot, District Manager  
Brian Werst, District Attorney  
Necia Maiani, PE, District Engineer  
Robin Potts, Customer Specialist II (minutes recorder)

Visitors: Bob Weisbeck, Tyler Wagner, Richard Hartman

**B. Agenda Changes and/or Board Member Conflicts**

The motion was made to amend the agenda to add K.4. Bank Signatories.

Director Ogram – motion. Director Carney – second.  
Motion approved.

**C. Consent Agenda**

1. Minutes of 04/05/18 Board Meeting
2. Financials – March 2018

The motion was made to approve the Consent Agenda.

Director Gwin – motion. Director Carney – second.  
Motion approved.

**D. Treasury Report – Chris de Groot**

Mr. de Groot gave the Treasury Report for the month of March.

**E. Employee Matters**

None

**F. Oral Communications**

Bob Weisbeck, of the Deep Well Association, gave a presentation to the Board regarding the District providing water to the Association.

**G. Written Communications**

None

**H. District Attorney – Brian Werst**

The motion was made to go into Executive Session per Idaho Code 74-206 (1) (a) for personnel.

Director Hern – motion, Director Carney – second.

Ayes – Directors Ogram, Carney, Hern, Gwin and Crimmins

Nays – None

Time into Executive Session – 1:45 p.m.

Time out of Executive Session – 2:01 p.m.

**I. District Engineer – Necia Maiani, PE**

1. Project Status Report

Waiting on IDEQ for site approval of Tree Farm Well #3.

2. Award of Bid for Hillside Services

The motion was made to award S & L Underground the Hillside Services Replacement Project in the amount of \$260,404.57.

Director Hern – motion. Director Gwin – second.

Motion approved.

3. CIP

Discussed the Capital Improvement Plan.

4. Packsaddle Booster Station at Hillside Main

The motion was made to accept Task Order 18-03 for the Packsaddle Booster Station Modifications not to exceed \$7,900.

Director Gwin – motion. Director Carney – second.

Motion approved.

**J. District Manager – Mike Galante**

1. System Operation Update

Gozzer lake pumps have been replaced. The old pumps are being dismantled to investigate what has been happening. A warranty refund may be possible.

2. Follow-Up on Gozzer Influent Pumps

Discussed possible cause of the cavitation in the influent pumps.

3. MOU with Avondale Irrigation District for Lancaster Main Extension

The motion was made to have legal counsel draft an MOU for Avondale Irrigation and the District for the easement and installation of a 16" water main on Lancaster Rd.

Director Carney – motion. Director Hern – second.

Motion approved.

**K. District Manager – Chris de Groot**

1. Hoist Evaluation Results

Based on the data given to the structural engineer, the Springrock Booster Hoist can support the weight of 500 lbs.

2. Replacement Registers for 150 Radio Read Meters

The motion was made to authorize the purchase of 150 replacement registers for radio read meters.

Director Carney – motion. Director Ogram – second.  
Motion approved

3. Performance Compensation

The motion was made to approve payment to Mike Galante in the amount of \$1,000, in addition to his normal and customary compensation by the District, and subject to standard withholdings and deductions. This payment shall be made pursuant to the District's Merit Pay Policy, based on Mr. Galante's job performance and transition of duties to the District's successor Manager, both of which exceeded the Board's expectations. This payment shall be made in connection with Mr. Galante's final payroll check from the District.

Motion – Director Hern. Second – Director Ogram  
Motion approved.

4. Bank Signatories

The motion was made to remove Mike Galante from the checking accounts of North Kootenai Water District.

Director Hern – motion. Director Carney – second.  
Motion approved.

**L. Board Members**

Director Ogram presented a demonstration of garden space for the lot adjacent to the District office.

**M. Adjournment**

There being no further business, the motion was made to adjourn at 3:02 p.m.

Director Hern – motion, Director Gwin – second.  
Motion approved.

Approved on \_\_\_\_\_.

\_\_\_\_\_  
Fred Ogram  
Director/Secretary