

**North Kootenai Water District  
Board Meeting Minutes  
November 16, 2017**

**A. Call to Order/Roll Call**

There being a quorum, the meeting was called to order at 12:33 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President  
Jack Hern, Director/Vice President  
Fred Ogram, Director/Secretary  
Curt Carney, Director

Staff Present: Mike Galante, District Manager  
Necia Maiani, PE, District Engineer  
Robin Potts, Customer Service Specialist (minutes recorder)

Excused: Thomas Gwin, Director/Treasurer  
Brian Werst, District Attorney

**B. Agenda Changes and/or Board Member Conflicts**

None

**C. Consent Agenda**

1. Minutes of 11/02/17 Board Meeting
2. Financials – September and October 2017

The motion was made to approve the Consent Agenda.

Director Carney – motion. Director Hern – second.  
Motion approved.

**D. Treasury Report**

Mr. Galante presented the Treasury Report for October which is the first month of the new fiscal year.

**E. Employee Matters**

None

**F. Oral Communications**

None

**G. Written Communications**

None

**H. District Attorney – Brian Werst**

Excused

**I. District Engineer – Necia Maiani, PE**

1. Project Status Report
  - a. Reported on water rights.
  - b. Contractor on St James project has completed the punch list.
2. Hillside Services – Task Order

The motion was made to approve Task Order 17-03 to Welch Comer for the Hillside Service Replacement Project in the amount of \$9,200 plus hourly work, not to exceed \$16,600.

The motion was made to approve the Consent Agenda.

Director Hern – motion. Director Carney – second.  
Motion approved.

**J. District Manager – Mike Galante**

1. System Operation Update
  - a. All systems are running normally except for the Gozzer lake pumps.
  - b. There are repairs that will be made on the tanks at the sewer plant. Director Carney suggested that any tanks bought in the future should be pre-lined.
2. Gozzer Lake Pumps – Electrical Considerations

Discussed possible solutions to the electrical spikes damaging the lake pumps.

**K. Board Members**

1. Executive Session

The motion was made to go into Executive Session per Idaho Code 74-206 (1) (a) for hiring personnel.

Director Hern – motion. Director Carney – second.  
Roll Call:  
Ayes – Directors Carney, Hern, Crimmins, Ogram  
Nays - None

Entered into Executive Session at 1:59 p.m. Out of Executive Session at 2:44 p.m.

The motion was made to terminate the Payroll Matrix in lieu of a merit based system.

Director Ogram – motion. Director Hern – second.  
Motion approved.

The motion was made to set a Board meeting for 11/30/17 for the purpose of interviewing for the Manager position. Meeting to be held from 4 p.m. to 6 p.m.

Director Carney – motion. Director Hern – second.  
Motion approved.

**L. Adjournment**

There being no further business, the motion was made to adjourn at 2:49 p.m.

Director Hern – motion, Director Ogram – second.  
Motion approved.

Approved on \_\_\_\_\_.

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Fred Ogram  
Director/Secretary