

**North Kootenai Water District  
Board Meeting Minutes  
October 5, 2017**

**A. Call to Order/Roll Call**

There being a quorum, the meeting was called to order at 12:41 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President  
Jack Hern, Director/Vice President  
Thomas Gwin, Director/Treasurer (arrived at 1:15 p.m.)  
Curt Carney, Director (minutes recorder)

Staff Present: Necia Maiani, PE, District Engineer

Excused: Fred Ogram, Director (Secretary)  
Mike Galante, District Manager  
Brian Werst, District Attorney

**B. Agenda Changes and/or Board Member Conflicts**

None

**C. Consent Agenda**

1. Minutes of 09/21/17 Board Meeting
2. Financials – August 2017

The motion was made to approve the Consent Agenda.

Director Hern – motion. Director Carney – second.  
Motion approved.

**D. Employee Matters**

None

**E. Oral Communications**

None

**F. Written Communications**

None

**G. District Attorney – Brian Werst**

Excused

**H. District Engineer – Necia Maiani, PE**

1. Project Status Report

2. Change Order #2 – St James Project

The motion was made to approve Change Order #2 in the amount of \$6,264.51 with Stewart Construction for the St James Project.

Director Carney – motion. Director Hern – second.  
Motion approved.

3. Pay Request #2 – St James Project

The motion was made to approve Pay Request #3 in the amount of \$118,131.65 to Stewart Construction for the St James Project.

Director Hern – motion. Director Carney – second.  
Motion approved.

4. Cap fees for Larger Service Connections – Resolution 2017-09

The motion was made to adopt Resolution 2017-09 to set Capitalization fees.

Director Carney – motion. Director Hern – second.  
Motion approved.

5. System Access Fee & Water Rates – Resolution 2017-10

The motion was made to adopt Resolution 2017-10 to set System Access fees and Water rates

Director Hern – motion. Director Carney – second.  
Motion approved.

6. Annexation Request – Nichole's Addition to Twin Lakes

The motion was made to set a Public Hearing for November 2, 2017 for the Jesse Freije property also known as Nichole's Addition to Twin Lakes.

Director Carney – motion. Director Hern – second.  
Motion approved.

7. Notice of Public Hearing – Mitigation Fees

The motion was made to set a Public Hearing for November 2, 2017 for Mitigation fees for the District.

Director Hern – motion. Director Carney – second.  
Motion approved.

**I. District Manager – Mike Galante**

Excused

**J. Board Members**

1. Executive Session

The motion was made to go into Executive Session per Idaho Code 74-206 (1)(a) for hiring personnel.

Director Hern – motion. Director Carney – second.

Roll Call:

Ayes – Directors Carney, Hern, Crimmins

Nays - None

Entered into Executive Session at 1:10 p.m. Out of Executive Session at 2 p.m.

**K. Adjournment**

There being no further business, the motion was made to adjourn at 2:28 p.m.

Director Hern – motion, Director Carney – second.

Motion approved.

Approved on \_\_\_\_\_.

\_\_\_\_\_  
Fred Ogram  
Director/Secretary