

**North Kootenai Water District
Board Meeting Minutes
April 6, 2017**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:32 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Jack Hern, Director/Vice President
Thomas Gwin, Director/Treasurer
Curt Carney, Director (via phone)

Staff Present: Mike Galante, District Manager
Necia Maiani, PE, District Engineer
Robin Potts, Customer Service Specialist II (minutes recorder)

Excused: Fred Ogram, Director/Secretary
Brian Werst, District Attorney

B. Oath of Office

Thomas Gwin was sworn into office.

C. Agenda Changes and/or Board Member Conflicts

Additions to the agenda were J.6. Lawn Service Contract and K.2. Executive Session

D. Consent Agenda

1. Minutes of 03/16/17 Board Meeting

The motion was made to approve the consent agenda.

Director Gwin – motion. Director Hern – second.
Motion approved.

E. Employee Matters

None

F. Oral Communications

Mr. Galante informed the Board that there were no other running candidates for the open Board seat. Therefore, Thomas Gwin would continue as Board member.

G. Written Communications

Discussion took place on recent communications that had been sent and received since the last board meeting.

H. District Attorney – Brian Werst

Excused

I. District Engineer – Necia Maiani, PE

1. Project Status Report

- a. Preconstruction meeting was held yesterday for the Moose Haven Mainline Extension project. Work will begin next week.
- b. Welch Comer is continuing to add support to the District with the GIS project.

2. Bid Results: St. James Water Line Project

There were five bidders for the St. James Water Line project. The lowest bidder was Stewart Contracting.

3. Notice of Award – St. James Water Line Project

The motion was made to accept the base contract and Add Alternate #2 with Stewart Contracting in the amount of \$374,120.

Motion – Director Hern. Second – Director Gwin.
Motion approved.

4. CIP – Update

Changes to the CIP were discussed.

J. District Manager – Mike Galante

1. System Operation Update

All systems are operating normally except for Finucane well. Weather has been an issue in the repair.

2. Finucane Well Pump

Head shaft has been made. Work continues.

3. Ranch Valley Well Site

The County has the owners of this site as RV Association. It was not recorded properly.

4. Mitchell – Property Request

The motion was made to Quit Claim the property to Mr. Mitchell with a perpetual, transferrable, exclusive use permit for the District. Mr. Mitchell will pay for the survey and to have the well property fenced. Contingent upon Mr. Mitchell's agreement.

Motion – Director Hern. Second – Director Gwin.
Motion approved.

5. Equipment Rental/Buy Out Option

Options were discussed to rent/buy an excavator. To be continued at next meeting.

K. Board Members

1. Mission Statement

Wording of the District's Mission Statement was discussed.

2. Executive Session

The motion was made to go into Executive Session per Idaho Code 74-206(1)(b).

Director Hern – motion. Director Gwin – second.

Roll Call:

Ayes: Directors Carney, Crimmins, Gwin, and Hern

Nays: None

Entered into Executive Session at 2:23 p.m. Out at 2:54 p.m.

L. Adjournment

There being no further business, the motion was made to adjourn at 2:54 p.m.

Director Hern – motion, Director Gwin – second.

Motion approved.

Approved on _____.

Fred Ogram
Director/Secretary