

**North Kootenai Water District  
Board Meeting Minutes  
November 3, 2016**

**A. Call to Order/Roll Call**

There being a quorum, the meeting was called to order at 12:30 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President  
Jack Hern, Director/Treasurer  
Fred Ogram, Director/Secretary (minutes recorder)  
Curt Carney, Director (arrived at 12:50 p.m.)  
Thomas Gwin, Director

Staff Present: Mike Galante, District Manager  
Necia Maiani, PE, District Engineer

Excused: Brian Werst, District Attorney

Visitor: Duffy Smock with the Reserve at Twin Lakes

**B. Agenda Changes and/or Board Member Conflicts**

The motion was made to add H.5. Taylaway Pay Request #2 to the agenda.

Director Hern – motion. Director Gwin – second. Motion approved.

**C. Consent Agenda**

1. Minutes of 10/20/16 Board Meeting
2. Minutes of 10/24/16 Special Meeting
3. Minutes of 10/26/16 Special Meeting

The motion was made to accept the consent agenda items 1. - 3.

Director Hern – motion. Director Gwin – second. Motion approved.

**D. Employee Matters**

None

**E. Oral Communications**

None

**F. Written Communications**

None

**G. District Attorney – Brian Werst**

Excused

**H. District Engineer – Necia Maiani, PE**

1. Project Status Report

Ms. Maiani's comments are on file at the District office.

2. CIP Review

Discussed the Capital Improvement Plan.

3. Lancaster Waterline Project: Change Order #1

Postponed.

4. Lancaster Waterline Project: Pay Request #2

The motion was made to pay the Lancaster Pay Request #2 in the amount of \$42,171.45 to Avondale Irrigation.

Director Carney – motion. Director Hern – second. Motion approved.

5. Taylaway Pay Request #2

The motion was made to approve the Taylaway final Pay Request #2 in the amount of \$605.42 to Accelerated Construction and Excavating, LLC.

Director Carney – motion. Director Hern – second. Motion approved.

**I. District Manager – Mike Galante**

1. System Operation Update

2. The Reserve at Twin Lakes

The Board discussed terms for serving the development known as The Reserve at Twin Lakes. It was agreed that the developer would pay capitalization fees for each of the 16 lots in the amount of \$4,808.00 and an additional \$1,000.00 per lot for possible future capitalization fee increases. Any overage of the \$1,000.00 will be returned to the developer if the actual cost of the capitalization fee, at the time of actual hookup, is lower than \$5,808.00.

The developer will also pay hookup fees for each lot in the amount of \$2,997.00 and mitigation fees for the project in the amount of \$30,000.

The motion was made to authorize the Director to provide a "Will Serve" letter to the developer of the Reserve at Twin Lakes with the agreed to terms.

Director Hern – motion. Director Gwin – second. Motion approved.

**J. Board Members**

None

**K. Adjournment**

There being no further business, the motion was made to adjourn at 2:40 p.m.

Director Hern – motion. Director Gwin – second. Motion approved.

Approved on \_\_\_\_\_.

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Fred Ogram  
Director/Secretary