

**North Kootenai Water District  
Board Meeting Minutes  
October 20, 2016**

**A. Call to Order/Roll Call**

There being a quorum, the meeting was called to order at 12:34 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President  
Jack Hern, Director/Treasurer  
Fred Ogram, Director/Secretary  
Curt Carney, Director  
Thomas Gwin, Director

Staff Present: Mike Galante, District Manager  
Brian Werst, District Attorney  
Karen Osterdock, PE, District Engineer

**B. Agenda Changes and/or Board Member Conflicts**

Director Hern made a motion to amend the agenda to add J.6. Portable Air Compressor, J.7. Gate Opener, and J.8. Upsize Pipe (Ken Ela)

Director Gwin – second. Motion approved.

**C. Consent Agenda**

1. Minutes of 0915/16 Board Meeting
2. Financial Reports – September 2016

The motion was made to approve the consent agenda.

Director Carney – motion. Director Hern – second.  
Motion approved.

**D. Treasury Report**

Mr. Galante presented the September Treasury report.

**E. Employee Matters**

None

**F. Oral Communications**

None

**G. Written Communications**

None

**H. District Attorney – Brian Werst**

1. Executive Session

The motion was made to go into Executive Session per Idaho Code 74-206(1)(b).

Director Hern – motion. Director Gwin – second.

Roll Call:

Ayes: Directors Carney, Crimmins, Gwin, Hern and Ogram

Nays: None

Entered into Executive Session at 2:04 p.m. Out at 3:17 p.m.

**I. District Engineer – Necia Maiani, PE**

1. Project Status Report

Ms. Maiani's comments are on file at the District office.

2. Taylaway Change Order #1

Motion to approve the Taylaway Change Order #1 in the amount of \$4,953.44

Director Hern – motion. Director Gwin – second.  
Motion approved.

3. Taylaway Change Order #2

The motion was made to approve the Taylaway Change Order #2 in the amount of -\$8,670.00.

Director Hern – motion. Director Carney – second.  
Motion approved.

4. Taylaway Pay Request #1

The motion was made to approve the Taylaway Pay Request #1 in the amount of \$11,503.02 to Accelerated Excavating.

Director Hern – motion. Director Carney – second.  
Motion approved.

5. CIP Update

Ms. Maini explained the updates for the Capital Improvement Plan.

**J. District Manager – Mike Galante**

Mr. Galante's comments for each of the following agenda items are on file at the District office.

1. System Operation Update

2. Pavement Bids – Covered Storage

The motion was made to spend \$8,975.00 to North Idaho Asphalt for storage building paving.

Director Hern – motion. Director Carney – second. Motion approved.

3. WEFtec – Conference Update

Mr. Galante provided written notes of the WEFtec conference.

4. Employee Medical Insurance Renewal

Mr. Galante discussed the renewal cost for the major medical insurance. The Board instructed Mr. Galante to renew the existing Blue Cross of Idaho medical plan.

5. Eiter Annexation Request

Director Carney made the motion to post a public hearing for the Eiter annexation request for November 17<sup>th</sup>.

Director Gwin – second. Motion approved.

The Board instructed staff to notice a public hearing for the Eiter annexation.

6. Portable Air Compressor

Director Gwin made a motion to declare the portable air compressor a surplus asset.

Director Hern – second. Motion approved.

Director Carney made a motion to authorize Mr. Galante to transfer equipment to Nate's Lawncare for \$700 cash and a five year service contract.

Director Hern – second. Motion approved.

7. Gate Opener

The motion was made to authorize the purchase of an auto gate opener for \$3,125.00.

Director Gwin – motion. Director Carney – second. Motion approved.

8. Pipe Upsize (Ken Ela)

Per District Resolution 2012-03, NKWSD will pay the difference in the upsized of pipeline installed (\$13.08/ft from \$6.00/ft at 520') plus 20% on the Dodd Road waterline project funded by Mr. Ela.

The motion was made to reimburse Ken Ela for the difference in pipe size cost on Dodd Road, in the amount of \$4,418.40.

Director Carney – motion. Director Hern – second. Motion approved.

**K. Board Members**

The Directors set a special Board meeting for Monday, October 24<sup>th</sup> beginning at noon.

**L. Adjournment**

There being no further business, the motion was made to adjourn at 3:22 p.m.

Director Hern – motion, Director Carney – second.  
Motion approved.

Approved on \_\_\_\_\_.

\_\_\_\_\_  
Fred Ogram  
Director/Secretary