

**North Kootenai Water District
Board Meeting Minutes
July 7, 2016**

A. Call to Order/Roll Call

There being a quorum, the meeting was called to order at 12:32 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Jack Hern, Director/Treasurer
Fred Ogram, Director/Secretary
Curt Carney, Director

Staff Present: Mike Galante, District Manager
Brian Werst, District Attorney
Necia Maiani, PE, District Engineer
Robin Potts, Customer Service Specialist II, (minutes recorder)

Visitors: Gordon Sylte
Sue Goodrich
Thomas W. Gwin

B. Agenda Changes and or Board Member Conflicts

None

C. Consent Agenda

1. Minutes of 06/02/16 Board Meeting
2. Financial Reports for May 2016

The motion was made to accept the Consent Agenda.

Director Hern – motion. Director Carney – second.
Motion approved.

D. Treasury Report – Mike Galante

Mr. Galante presented the Treasury Report for the month of May.

E. Employee Matters

None

F. Oral Communications

None

G. Written Communications

On behalf of the Board of Directors, Mr. Galante had sent a letter to the City of Hayden denying the collection procedures requested by the City for their delinquent sewer accounts.

H. District Attorney – Brian Werst

1. Executive Session

The motion was made to go into Executive Session per Idaho Code 74-206(1)(C).

Director Hern – motion. Director Carney – second.

Roll Call:
Ayes: Directors Carney, Crimmins, Hern and Ogram
Nays: None

Entered into Executive Session at 2:20 p.m. Out at 3:08 p.m.

2. Selkirk Meadows – Well Lot

The motion was made to Quit Claim the 100' x 100', Selkirk well lot back to Sylte Development LLC.

Director Carney – motion. Director Hern – second.
Motion approved.

The motion was made to accept the easement to North Kootenai Water District for the Selkirk well.

Director Hern – motion. Director Ogram – second.
Motion approved.

I. District Engineer – Necia Maiani, PE

1. Project Status Report

- a. The plan review for the Dodd Road project is complete. The next plan review will be for Moose Meadows.
- b. A plan for the Talaway extension at Honeysuckle Beach will be submitted to Mr. Galante next week.
- c. The St. James waterline updated plans will be submitted to the Board at the next meeting.
- d. The building permit for the covered storage building is being submitted to the City of Rathdrum.

2. Task Order 16-04 Moose Haven Estates

The motion was made to approve Task Order 16-04 pending payment of engineering analysis fees.

Motion – Director Hern. Second = Director Carney.
Motion approved.

J. District Manager – Mike Galante

1. System Operation Update

All systems are operating normally.

2. Board Vacancy Update

Tom Gwin is interested in the Board seat. He is currently closing on a property in the District's boundaries.

3. NKWD/Avondale Lancaster Waterline

Mr. Galante and Ms. Maiani discussed the possibility of installing a transmission line under Highway 95, at the same time that Avondale Irrigation would be installing one. This would be a costs share opportunity. Mr. Galante and Ms. Maiani will bring back additional information at the next meeting.

4. Audit Proposal – Scott Hoover

Due to efforts by Debbie Wilson, Office Manager/Bookkeeper, our auditing costs through Magnussen McHugh will be less this year than the audit proposal presented by Scott Hoover.

5. Steele Property – Request for Annexation

The motion was made to set a Public Hearing for August 18th for the Steele Property annexation.

Director Hern – motion. Director Ogram – second.
Motion approved.

6. Diamond Bar Estates

The motion was made to continue to go forward on the acquisition of Diamond Bar Estates from Bob Turnipseed.

Director Hern – motion. Director Carney – second.
Motion approved.

K. Board Members

None

L. Adjournment

There being no further business, the motion was made to adjourn at 3:11 p.m.

Director Hern – motion, Director Ogram – second.
Motion approved.

Approved on _____.

Fred Ogram
Director/Secretary