

**North Kootenai Water District  
Board Meeting Minutes  
April 7, 2016**

**A. Call to Order/Roll Call**

There being a quorum, the meeting was called to order at 12:32 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President  
Jack Hern, Director/Treasurer  
Curt Carney, Director

Staff Present: Mike Galante, District Manager  
Thad O'Sullivan, District Attorney  
Necia Maiani, PE, District Engineer  
Robin Potts, Customer Service Specialist II, (minutes recorder)

Excused: Shirley Stoller, Director/Vice President  
Fred Ogram, Director/Secretary

**B. Consent Agenda**

1. Minutes of 03/17/16 Board Meeting

The motion was made to accept the 03/17/16 Board meeting minutes as written.

Director Carney – motion. Director Hern – second.  
Motion approved.

**C. Employee Matters**

None

**D. Oral Communications**

None

**E. Written Communications**

1. The 2016 Legislative Report shows HB 643 passed the house and the senate and Governor Otter to sign into law this week.
2. Mr. Galante sent a letter to the Panhandle Health District regarding a lot split in Loch Haven Hills.
3. Letter to Blue Cross of Idaho regarding insurance coverage for an employee's spouse.
4. Ed and Gail Mondoux's letter regarding a large leak at their home that caused \$50,000 worth of damage.

The motion was made to apply our regular leak policy twice.

Director Hern – motion. Director Carney – second.  
Motion approved.

5. Mr. Galante sent a letter to Mr. & Mrs. John Freeman regarding a leak at their house.

6. Mr. Galante mailed a letter to ICRMP regarding damage caused by a water leak at a customer's home.

**F. District Attorney – Thad O’Sullivan**

1. Executive Session

The motion was made to enter into Executive Session under Idaho Code 74-206 (1) (f and/or i) to consider pending litigation and/or pending insurance claim.

Director Hern – motion. Director Carney – second.  
Ayes – Directors Carney, Crimmins, and Hern  
Nays – None

Executive Session began at 12:48 p.m. and ended at 1:04 p.m.

The motion was made to have Mr. Galante send a letter to Mr. and Mrs. Cox.

Director Carney – motion. Director Hern – second.  
Motion approved.

2. HLID Emergency Water Inter-tie Agreement

The motion was made to approve and authorize Mr. Galante to sign the Hayden Lake Irrigation District Inter-tie Agreement.

Director Hern – motion. Director Carney – second.  
Motion approved.

3. Employee Manual Revisions

Changes were made to the Employee Manual regarding restrictions for employee's wearing District monogrammed clothing and performing District-related work outside of District employment.

The motion was made to adopt Resolution 2016-03, the new version of the Employee Manual.

Director Hern – motion. Director Carney – second.  
Motion approved.

**G. District Engineer – Necia Maiani, P.E.**

1. Project Status Report

- a. Plan reviews for Fox Hollow were received.
- b. Construction is complete on the Ohio Match Booster Station.
- c. Working with Jesse Camburn as needed on the GIS.
- d. A six-month extension has been granted on the RAFN Water Right Application.

2. Water Rights - Updated

Ms. Maiani gave the Board updated information on the District's future water rights.

**H. District Manager – Mike Galante**

3. System Operation Update

- a. Upper Ohio Match – up and operational.
- b. Lancaster Generator – conduit has been installed and transfer switch is going in.
- c. Productivity 3000 – this upgrade to the SCADA system will begin on April 18<sup>th</sup>.

4. Chlorination Revisions – Valley Green, Hayden Orchards

Due to a Revised Total Coliform Rule (RTCR), the Valley Green and Hayden Orchards systems are no longer being chlorinated as of April 1, 2016.

5. Cox – Covington Water Services

Discussed options for assuring the 2" water line does not fail again in the future. The Board decided to install a new 1½" HDPE water line, replacing the PVC.

6. Hayden View – Lookout Drive Main Linkage

Plans are to link Hayden View and Lookout Drive in 2020 while roads are being repaired by Lakes Highway.

7. HB 643 – Submersible Pumps

Legislative Committee approved a reprieve on submersible pumps until March 31, 2018.

8. The Crossings

Mr. Galante met with Hughes Investments regarding a proposed shopping center in Athol.

9. Additional Covered Storage

Mr. Galante reported the need for a new pole building to be constructed for storage.

10. North Idaho Land Investments LLC – Petition for Annexation

The motion was made to set a Public Hearing on May 5<sup>th</sup> for North Idaho Land Investments annexation.

Director Hern – motion. Director Carney – second.  
Motion approved.

**I. Board Members**

None

**J. Adjournment**

There being no further business, the motion was made to adjourn at 2:42 p.m.

Director Hern – motion, Director Carney – second.  
Motion approved.

Approved on \_\_\_\_\_.

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Fred Ogram  
Director/Secretary