

**North Kootenai Water District
Approved Board Meeting Minutes
November 5, 2015**

A. Call to Order/Roll Call

Meeting called to order at 12:54 p.m. by President Crimmins.

Directors Present: Tom Crimmins, Director/President
Shirley Stoller, Director/Vice President
Curt Carney, Director
Fred Ogram, Director/Secretary

Staff Present: Mike Galante, District Manager
Brian Werst, District Attorney
Necia Maiani, PE, District Engineer

Excused: Jack Hern, Director/Treasurer

Visitors: Bart North, North Engineering

B. Consent Agenda

1. Minutes of 10/15/15 Board Meeting

The motion was made to approve the Consent Agenda.

Director Stoller – motion. Director Carney – second.
Motion approved.

C. Employee Matters

None

D. Oral Communications

Bart North addressed the Board on the behalf of Del Kerr, developer of Rimrock Meadows 2nd Addition. Mr. North requested the District pay 1/3 of the cost of a 12" water main from Lancaster to Road A in Rimrock Meadows. The Board took Mr. North's request under advisement. The Board will issue a letter by the November 19th meeting.

E. Written Communications

1. Mr. Galante sent a letter to Nadine Weeden of SmartProcure denying their public request for an electronic list of the District's vendor information.
2. Mr. Galante sent a letter to Marilyn Hawley of K&L Gates, LLP, requesting the District's files be transferred to the law firm of Workland Witherspoon, PLLC.

F. District Attorney – Brian Werst

1. Executive Session

The motion was made to enter into Executive Session under Idaho Codes 74-206 (1)(c) to acquire an interest in real property not owned by a public agency, and 74-206 (1)(f) to consult with legal counsel.

Director Stoller – motion. Director Crimmins – second.
Ayes – Directors Carney, Crimmins, Ogram, and Stoller
Nays – None

Executive Session began at 1:47 p.m. and ended at 2:44 p.m.

2. SuddenLink Easement

Mr. Galante submitted necessary changes to the easement agreement. No response yet.

G. District Engineer – Necia Maiani, P.E.

1. Project Status Report

Ms. Maiani updated the Board on the status of current projects. A memo previously sent to the Board members is available for viewing at the District office.

2. CIP - Update

Ms. Maiani presented an updated CIP.

3. Rimrock Meadows 2nd Addition

This was discussed earlier during section D. Oral Communications

4. Fox Hollow – Updated Review

Ms. Maiani advised the Board that a revised set of drawings was submitted for review last week. A QLPE cannot be completed until the offsite improvement design is submitted. Non-QLPE drawings have been reviewed. Comments will be submitted to the Developer's Engineer this week.

5. RAFN Water Rights – Update

Ms. Maiani reported that a letter from the Idaho Department of Water Resources is being reviewed. This letter is regarding the Reasonably Anticipated Future Needs (RAFN) application the District submitted last year. She, Mr. Galante and Mr. Werst will be discussing the District's next steps.

H. District Manager – Mike Galante

1. System Operation Update

Lancaster Well #3 is still down. New pump and motor have been ordered. Reinstallation is anticipated for later in November.

2. Freije Annexation Request

Mr. Galante requested the Board set a Public Hearing for the Freije annexation.

The motion was made to set a Public Hearing on the Frieje annexation for December 3, 2015.

Director Carney – motion. Director Stoller – second.
Motion approved.

3. City of Hayden – Property Acquisition

Mr. Galante proposed a trade of Lancaster #1 wellsite to the City of Hayden for a wellsite south of Croffoot Park.

The motion was made to direct Mr. Galante to pursue discussions with the City of Hayden to acquire the new wellsite south of Croffoot Park.

Director Stoller – motion. Director Carney – second.
Motion approved.

4. Fernan Estates – Update

Mr. Galante updated the Board on the condition of the wells at Fernan Estates. He told of his meeting with Fernan Estates HOA president, Claude Kimball, and their professional hydrogeologist. Mr. Galante made it clear to Mr. Kimball that a deal with the District was impossible without the HOA's ability to completely convey the water system to the District. The District will not enter into an agreement with the HOA that includes Idaho Independent Bank.

I. Board Members

Director Stoller discussed the Cost of Living Adjustment (COLA) in the State of Idaho. Mr. Galante to research.

J. Adjournment

There being no further business, the motion was made to adjourn at 3:27 p.m.

Director Stoller – motion, Director Carney – second.
Motion approved.

Approved on _____.

Fred Ogram
Director/Secretary