

**North Kootenai Water District  
Board Meeting Minutes  
August 7, 2014**

**A. Call to Order/Roll Call**

Meeting called to order at 12:31 p.m. by President Crimmins.

Present: Tom Crimmins, Director/President  
Alanna Brooks, Director/Secretary  
Curt Carney, Director

Staff Present: Mike Galante, District Manager  
Brian Werst, District Attorney  
Necia Maiani, PE, District Engineer  
Steve Cordes, PE, District Engineer  
Robin Potts, Customer Service Specialist II

Excused: Shirley Stoller, Director/Vice President  
Jack Hern, Director/Treasurer

Visitors: Greg Peck (arrived 1:15 p.m.)

**B. Consent Agenda**

1. Minutes of 07/17/14 Board meeting and 07/30/14 Special Board meeting
2. Financial Reports for June

The motion was made to accept the Consent Agenda.

Director Carney – motion. Director Brooks – second.  
Motion approved.

**C. Public Hearing – Daniels Properties**

Holding again due to Public Notice not getting published by the Coeur d'Alene Press. The Public Hearing was opened at 12:34 p.m. There was no one present and there had been no written communication. The Public Hearing closed at 12:35 p.m.

**D. Employee Matters**

None

**E. Oral Communications**

1. Representatives of the 4-S Ranch had previously met with Mr. Galante and Ms. Maiani to rekindle the issue of getting water to 4-S Ranch.
2. Mr. Greg Peck requested the Board to grant some relief of a high water bill caused by a leaking pipe at the residence of Steve Dennis at 3967 W Stormking Dr. The leak was caused by the failure of a fitting.

The motion was made to adopt the standard leak policy procedure.

Director Carney – motion. Director Brooks – second.  
Motion approved.

## **F. Written Communications**

Mr. Galante received a letter from IDEQ announcing the termination of the Consent Order.

## **G. District Attorney – Brian Werst**

### 1. Executive Session

The motion was made to go into Executive Session under Idaho Code 67-2345(1)(f) for legal issues that are likely to be litigated.

Director Carney – motion. Director Brooks – second.  
Ayes – Directors Brooks, Crimmins, and Carney  
Nays – None.

The Board entered into Executive Session at 12:47 p.m. and came out at 12:55 p.m.

### 2. Resolution 2014-05 Order of Annexation Daniels Properties

The motion was made to accept Resolution 2014-05 Annexation of Daniels Properties.

Director Carney – motion. Director Brooks – second.  
Motion approved.

## **H. District Engineer – Necia Maiani, P.E.**

### 1. Project Status Report

- a. Well drilling for Lancaster #5 is moving forward with O'Keefe Drilling.
- b. Plan submittal for Lancaster #5 Well Building to DEQ is expected to be August 25<sup>th</sup>. First advertisement is tentatively scheduled for September 2<sup>nd</sup>. Bids to open on September 17<sup>th</sup>. Bid presentation to Board will be tentatively September 18<sup>th</sup>.
- c. Ashley from Welch Comer is working with Data West to link the GIS mapping with the District's billing software, BillMaster.
- d. DEQ approval for the Strahorn PRV is expected this week.
- e. Ms. Maiani should have the RAFN Growth Boundary estimates by the end of the month.
- f. The Water Rate and Capitalization Fee Analysis is being prepared for the workshop that is scheduled for August 14<sup>th</sup>. Also, Ms. Maiani is reviewing potential options to move from the current straight line depreciation method for Gozzer back to an adjusted curve method in order to reduce Gozzer rates. These projections will be sent to Jim McPhilomy. The Gozzer HOA will send out announcements to customers of any changes.

### 2. Lancaster 5 – Pay Requests and Change Orders

The motion was made to accept Change Order #2 to Holt Drilling for standby time caused by the permit delay, in the amount of \$6,000.

Director Brooks – motion. Director Carney – second.  
Motion approved.

The motion was made to accept Change Order #3 in the amount of \$4,300 for 20" casing and the drive shoe that Holt Drilling is leaving.

Director Brooks – motion. Director Carney – second.  
Motion approved.

The motion was made to accept Pay Request #2 in the amount of \$48,236.25 for contract well drilling to Holt Drilling.

Director Carney – motion. Director Brooks – second.  
Motion approved.

The motion was made to accept Pay Request #3 in the amount of \$3,945 to Holt Drilling for the release of Retainage fees.

Director Carney – motion. Director Brooks – second.  
Motion approved.

**I. District Manager – Mike Galante**

1. Time Warner Cable Proposal

Mr. Galante has been talking with Time Warner Cable to take over the phone service at the District office. They had given him a better rate but now are not sure if they will be able to comply.

2. Budget FY 2014-15

Mr. Galante discussed the upcoming FY budget.

3. AES Proposal

There is a need for an upgrade to the AP Lift Station communications at Gozzer Ranch. The cost proposal from AES is \$11,380.

The motion was made to accept the 2014073001 Gozzer Ranch Support proposal from AES in the amount of \$11,380.

Director Carney – motion. Director Brooks – second.  
Motion approved.

AES also proposed an additional service contract. They would respond to any emergency day or night and they would include 16 hours per month of training and maintenance. Any unused time would carry forward from month to month. The cost for the service contract would be \$14,400 annually. Director Brooks requested time to think about this proposal.

4. Bond Reserve Investment

Mr. Galante recommended keeping the reserve where it is at this time.

5. IWRRRI – Proposal to the IWRB.

This was covered by the Board in Executive Session.

**J. Board Members**

Mr. Galante reported to the Board that we had lost a well pump at Echo Beach during the recent storm. The pump was 18 years old. District staff removed and replaced the pump which deferred some of the costs.

**K. Adjournment**

There being no further business, the motion was made to adjourn at 2:26 p.m.

Director Carney – motion, Director Brooks – second.  
Motion approved.