

**North Kootenai Water District
Board Meeting Minutes
March 20, 2014**

A. Call to Order/Roll Call

Meeting called to order at 12:30 p.m. by President Crimmins.

Present: Tom Crimmins, Director/President
Shirley Stoller, Director/Vice President
Jack Hern, Director/Treasurer
Alanna Brooks, Director/Secretary
Curt Carney, Director

Staff Present: Mike Galante, District Manager
Necia Maiani, District Engineer
Robin Potts, Customer Service Specialist II

Excused: Brian Werst, District Attorney

Visitors: Glen Satre

B. Consent Agenda

1. Minutes of 03/06/14 Board Meeting
2. Financial Report

The motion was made to accept the Consent Agenda with some changes made by Director Stoller to the 03/06/14 Board meeting minutes.

Director Carney – motion. Director Hern – second.
Motion approved.

C. Treasury Report – Mike Galante

Mr. Galante reported that there was an uptake in water revenue in February but that it was still down for the year. There was an increase in the system access fee due to new connections. The District collected one capitalization fee in February.

D. Employee Matters

None

E. Oral Communications

1. Glen Satre from Twin Lakes Village asked for additional leak relief for a huge leak that occurred in a vacant building at Fairview Court Condos. Mr. Satre said that the building has not collected Condo Owners Association (COA) dues for the last couple of years. The Association is wanting to give the building back to the bank but the bank hasn't foreclosed on it. Therefore, the leak will have to be paid by the other residents within the COA. The Board policy is to reduce fees from an underground leak that has been repaired by 50% of the overage. The Board decided to apply the policy a second time. They let Mr. Satre know that no reduction would occur until the leak had been repaired and the District received the needed written documentation.

The motion was made to relieve all but 25% of the overage of the Fairview Court Condo leak with documentation of repair and letter, due to the building being unoccupied.

Director Stoller – motion. Director Brooks – second.
Motion approved.

2. Mr. Galante informed the Board that he had spoken with Cliff Mort from Riverside Development Company. He requested a will serve letter for water and sewer. Mr. Galante will speak with Mr. Werst before sending the letter.
3. Mr. Galante had discussed the possibility of acquiring some property from Roy Glickman. This property is located by our Lancaster Well #1. Mr. Galante is also writing the LDS Church representatives regarding the acquisition of property.

F. Written Communications

1. There was some discussion of an e-mail message from Jim McPhilomy regarding Gozzer Ranch.
2. Mr. Galante had sent the 1st Quarter SEP letter to Suzanne Scheidt at the Idaho Dept. of Environmental Quality.

G. District Attorney – Brian Werst

Excused

H. District Engineer – Necia Maiani, P.E.

1. Lancaster 5 Bid Results

Two bids were received. One was disqualified because of no current public works license.

The motion was made to accept the bid from Holt Drilling in the amount of \$132,830 for the base bid with an alternate 16" option for Lancaster Well #5 and to issue a Notice of Award.

Director Hern – motion. Director Brooks – second.
Motion approved.

2. CIP Update

1. Ms. Maiani reported that \$25,000 had been transferred into the Gozzer Depreciation account.
2. The projects to add chlorine rooms to Atlas Acres, Finucane, and Gozzer had been added to the CIP report.
3. The District received an insurance reimbursement for damage to the pump and motor at Treefarm.

I. District Manager – Mike Galante

1. Property Acquisition – Lancaster Road
 - a. Dell Kerr had decided he does not want to sell or trade any property to the District.
 - b. As mentioned earlier, Mr. Galante has spoken with Roy Glickman regarding the possible acquisition of property by Lancaster Well #1. There is the possibility of a trade.

2. Middle Reservoir Repairs

Mr. Galante gave an update on the Middle Reservoir.

J. Board Members

None

K. Adjournment

There being no further business, the motion was made to adjourn at 2:00 p.m.

Director Hern – motion, Director Stoller – second.
Motion approved.

Alanna Brooks
Board Director/Secretary