

**North Kootenai Water District
Board Meeting Minutes
February 20, 2014**

A. Call to Order/Roll Call

Meeting called to order at 12:34 p.m. by President Crimmins.

Present: Tom Crimmins, Director/President
Shirley Stoller, Director/Vice President
Jack Hern, Director/Treasurer (arrived at 12:36 p.m.)
Alanna Brooks, Director/Secretary
Curt Carney, Director

Staff Present: Mike Galante, District Manager
Steve Cordes, District Engineer
Robin Potts, Customer Service Specialist II

Excused: Brian Werst, District Attorney

Visitors: None

Director Brooks made a motion to modify the agenda to add an executive session.

Director Carney - second.
Motion approved.

B. Consent Agenda

1. Minutes of 02/06/14 Board Meeting
2. Financials - January

The motion was made to accept the February 6, 2014 Board meeting minutes but to postpone the financials until the Treasurer was present.

Director Stoller – motion. Director Brooks – second.
Motion approved.

Director Hern arrived and made a motion to accept the Financials.

Director Stoller – second.
Motion approved.

C. Treasury Report – Mike Galante

Mr. Galante reported that the capitalization fees collected are up a considerable amount for this time of year. Water revenue is down which is a normal occurrence for January.

D. Employee Matters

There was an employee matter. Director Crimmins stated it would be discussed in Executive Session.

E. Oral Communications

None

F. Written Communications

None

G. District Attorney – Brian Werst

Excused

H. District Engineer – Steve Cordes, P.E.

1. Project Status Report

Mr. Cordes reported that with a new mayor and a new city council, it may take some time for the City of St. Maries to make a decision on our sludge transfer proposal.

We are waiting for IDEQ to give approval on the specs for the Lancaster #5 Drilling Contract. The Board gave Mr. Galante the approval to begin the bid process if the specs are approved.

2. CIP Update

There was discussion on the 10 Year Capital Improvement Plan. There is a draft copy of this plan on file at the District office.

I. District Manager – Mike Galante

1. Water Rights Update

Mr. Galante went to Boise on February 13th to meet with the Idaho Department of Water Rights Deputy Director, Shelley Keen and others to explain the configuration of North Kootenai Water District and to discuss how our multiple systems are connected through our electronic SCADA alarm system. IDWR has asked Mr. Galante to return in the near future for further discussions.

2. Lancaster Property Acquisition

There was nothing new to discuss.

3. Employee Annual Reviews

Mr. Galante informed the Board that the employee annual reviews went well.

J. Board Members

The motion was made to go into executive session citing Idaho Code § 67-2345(1)(b) for personnel matters and (1)(i) for risk management matters.

Director Stoller – motion. Director Hern – second.

Roll call vote: Ayes – Crimmins, Stoller, Brooks, Carney, Hern

Nays – None

The Board went into executive session at 1:45 p.m. Executive session ended at 2:21 p.m.

K. Adjournment

There being no further business, the motion was made to adjourn at 2:23 p.m.

Director Hern – motion, Director Stoller – second.

Motion approved.