

**North Kootenai Water District
Board Meeting Minutes
December 19, 2013**

A. Call to Order/Roll Call

Meeting called to order at 12:30 p.m. by President Crimmins.

Present: Tom Crimmins, Director/President
Shirley Stoller, Director/Vice President
Alanna Brooks, Director/Secretary
Curt Carney, Director

Staff Present: Mike Galante, District Manager
Brian Werst, District Attorney, (Left meeting at 1:35 p.m.)
Necia Maiani, District Engineer
Robin Potts, Customer Service Specialist II

Absent: Jack Hern, Director/Treasurer

Visitors: None

B. Consent Agenda

1. Minutes of 12/05/13 Board Meeting
2. Financials

The motion was made to accept the December 5, 2013 Board meeting minutes as written.

Director Carney – motion. Director Brooks – second.
Motion approved.

The financials will be addressed at the next meeting.

C. Treasury Report

Mr. Galante reported that the Cost of Goods Sold was down and Gross Profits was down 10% from this time last year. Expenses were down from last month by 9%.

D. Employee Matters

None

E. Oral Communications

Mr. Galante informed the Board members that two older service trucks had been sold for a total of \$25,000.

F. Written Communications

None

G. District Attorney, Brian Werst

The motion was made to go into Executive Session citing Idaho Code 67-2345(1F).

Director Stoller – motion. Director Carney – second.
Roll call vote: Ayes – Crimmins, Stoller, Brooks, Carney
Nays – None

The Board went into Executive Session at 12:31 p.m. Executive Session ended at 1:25 p.m.

The motion was made to have Mr. Galante engage an expert to review issues that have occurred at Lancaster 1.

Director Stoller – motion. Director Carney – second.
Motion approved.

H. District Engineer – Necia Maiani, PE

1. Project Status Report

Ms. Maiani said that a Memorandum of Understanding between Lakes Highway District and North Kootenai Water District would be forthcoming. This MOU is regarding the St. James waterline replacement.

2. CIP Update

Ms. Maiani explained that she would be tracking Gozzer separately within the Capital Improvement Plan. She then went over that report.

I. District Manager – Mike Galante

1. Lancaster 1 Update

There was discussion on the need for a new well at Lancaster. This will be Lancaster 5 and will possibly be drilled at the Lancaster 3 & 4 site.

2. P&D Enterprises

Mr. Galante explained to the Board that a water meter had frozen and leaked at the location of P&D Enterprises. The meter may have frozen because gravel had not been put back sufficiently when water pipe for the District had been replaced two years ago. After some discussion, the Board decided to credit P&D for the excess water loss this one time. Mr. Galante is to inform P&D that the meter would need to be properly insulated to keep this from happening again.

The motion was made to credit P&D for the full amount of the excess water usage due to these certain circumstances.

Director Carney – motion. Director Stoller – second.
Motion approved.

J. Board Members

Director Carney had some questions regarding the assets at Gozzer. Mr. Galante explained that the District is the owner of these assets and gave a brief history on Gozzer and Arrowpoint.

K. Adjournment

There being no further business, the motion was made to adjourn.

Director Stoller – motion, Director Brooks – second.
Motion approved.

Meeting adjourned at 2:25 p.m.