

**North Kootenai Water District
Board Meeting Minutes
July 18, 2013**

A. Call to Order/Roll Call

Meeting called to order at 12:32 p.m. by President Crimmins.

Present: Tom Crimmins, Director/President
Jack Hern, Director, Treasurer
Alanna Brooks, Director/Secretary

Staff Present: Mike Galante, District Manager
Brian Werst, District Attorney
Necia Maiani, District Engineer
Robin Potts, Customer Service Specialist II

Excused: Shirley Stoller, Director/Vice President

Visitors: None

B. Consent Agenda

1. Minutes of 06/20/13 Board Meeting
2. Financials

The motion was made to approve the Consent Agenda.

Director Brooks – motion. Director Hern – second.
Motion approved.

C. Treasury Report – Mike Galante

Revenue from water is up 20% from last month and up 9% from last year. Expenses are also up from last year.

D. Guest – Curt Carney

Mr. Carney could not make it. He will be here at the next Board meeting.

E. Employee Matters

None

F. Oral Communications

None

G. Written Communications

1. Chris Meyer from Givens Pursley sent a letter to Idaho Department of Water Resources on behalf of the District regarding water rights.
2. Mr. Galante sent a letter to Hayden Lake Recreational Water and Sewer District regarding the Sewer LID.

H. District Attorney, Brian Werst

1. Executive Session

None

2. Resolution 2013-09 Lease Agreement

Mr. Werst asked the Board to review the lease agreement for the new vac truck. Even though the vac truck in question was unsuitable for the District, this agreement with appropriate changes will be used when a suitable vac truck is purchased.

3. Wirth Petition for Annexation

Chad Wirth has requested water service. Per the Board, all new hook-ups must be annexed into the District.

A motion was made to set the date for a Public Hearing for Mr. Wirth's property annexation for August 1, 2013.

Director Hern – motion. Director Brooks – second.
Motion approved.

4. Board Vacancy

The Board remains diligent on their search for a new Board member. Mr. Carney will appear at the next Board meeting for the interview process.

I. District Engineer – Necia Maiani, PE

1. Project Status Report

- a. The Gozzer odor control system is in place.
- b. Tests have shown that the Gozzer sludge quality meets the City of Spokane regulations for disposal. Welch Comer is looking at St Maries, as well.
- c. The Strahorn Waterline Project is complete.
- d. Ms. Maiani and Mr. Galante will be meeting tomorrow regarding the Gallon Charge Analysis. A workshop could possibly be set for the August 15th Board meeting.
- e. St. James pot holes have been marked. Allwest will pull samples and begin analysis of the substructure relative to a recommended road section.

2. Water Rights

This was previously discussed under G.1. Written Communications.

3. CIP Update

Ms. Maiani discussed the Capital Improvement Plan stating that \$7500 has been designated to the new Finucane Well building and upgrades. The new roof and chlorination room at the Treefarm Well-house will be completed tomorrow and the chlorination room for the Ohio Match Well-house is in progress.

J. District Manager – Mike Galante

1. Vac Truck Purchase

This was previously discussed under H.2. Resolution 2013-09 Lease Agreement

2. Lancaster Well #1 - Update

Lancaster Well #1 is back in service. A call from the Sheriff indicated there was no lead on the stolen pipe.

3. Finucane Well Update

The motor at the Finucane Well caught fire. We had two staff there at the time. Jared Felton was able to extinguish the fire. The motor has been rebuilt and will go into service again tomorrow. Air conditioner units will be installed at Hayden Well and at Lancaster Well #1.

4. Clark Reservoir Repair

This is a concrete, cylindrical reservoir that has been leaking. The leak has gotten worse. Mr. Galante has been working with Mt. Baker Silo on how to repair and who should do the repair.

A motion was made to have Mr. Galante schedule the repair at a cost of \$8,950.

Director Hern – motion. Director Brooks – second.
Motion approved.

5. Middle Reservoir Topping Slab

DEQ identified Hillside Middle Reservoir deficient in a recent survey. Repairs include installation of a sloped topping slab. Welch Comer to review options to determine if weight would be an issue. Option to consider: replace lid if beneficial.

6. Cross Connection Control Program Update

There are only four customers remaining that need installation of a cross connection device. There are over 100 that we don't have test results. Many have been sent to the City of CDA in error, others have not yet been sent to the District because the testers are behind, and some just haven't done their test, yet. We are taking a softer approach this year and the results seem to be better.

7. Hayden Rec. LID Assessment of Reservoir Parcel

Previously covered under G.2. Written Communications.

8. Draft Budget 2013-2014

Mr. Galante presented the first draft of the 2013-2014 Budget.

9. Magnuson McHugh Engagement Letter

The motion was made to contract with Magnuson McHugh for the annual audit.

Director Brooks – motion. Director Hern – second.
Motion approved.

K. Board Members

None

L. Adjournment

There being no further business, the motion was made to adjourn.

Director Hern – motion, Director Brooks – second.
Motion approved.

Meeting adjourned at 2:21 p.m.