

**North Kootenai Water District
Board Meeting Minutes
June 20, 2013**

A. Call to Order/Roll Call

Meeting called to order at 12:33 p.m. by President Crimmins.

Present: Tom Crimmins, Director/President
Shirley Stoller, Director/Vice President
Jack Hern, Director, Treasurer
Alanna Brooks, Director/Secretary

Staff Present: Mike Galante, District Manager
Brian Werst, District Attorney
Necia Maiani, District Engineer
Robin Potts, Customer Service Specialist II

Visitors: None

B. Consent Agenda

1. Minutes of 06/06/13 Board Meeting
2. Financials

The motion was made to approve the Consent Agenda with changes.

Director Brooks – motion. Director Hern – second.
Motion approved.

The motion was made to revise the agenda to add the Treasurer's Report after section D. Written Communications.

Director Hern – motion. Director Brooks – second.
Motion approved.

C. Oral Communications

None

D. Written Communications

Mr. Galante told the Board that the written communications he had received would be discussed under his portion of the agenda items.

E. Treasurer's Report

Mr. Galante discussed the new Treasurer's Report that he presented to the Board. The report showed revenue was up from this time a year ago. It also showed May 2013 revenue was up from April 2013.

F. Employee Matters

None

G. District Attorney, Brian Werst

1. Executive Session

A motion was made to go into Executive Session under Idaho Code 67-2345(1)(f).

Director Stoller – motion. Director Hern – second.

Roll Call Vote – Ayes: Directors Brooks, Stoller, Hern and Crimmins

Nays: None

The Board entered into Executive Session at 12:47 p.m. and was out of Executive Session at 1:42 p.m.

A motion was made to engage the counsel of Givens Pursley from Boise to protect the Districts interest in regards to water rights.

Director Stoller – motion. Director Hern – second.

Motion approved.

2. Resolution 2013-08 Adopting Revised NKWD Construction Standards

A motion was made to approve Resolution 2013-08 adopting the new construction standards

Director Hern – motion. Director Brooks – second.

Motion approved.

3. Board Vacancy

The Board continues to actively recruit for a new Board member. They discussed the possible candidates.

H. District Engineer – Necia Maiani, PE

1. Project Status Report

Ms. Maiani reported on the Gozzer odor control. The District has begun the injecting process. Mr. Galante said it is working.

New samples of the Gozzer sludge are being evaluated to see if the sludge complies with the disposal regulations with the City of Spokane.

The District crew began installation of the Strahorn water line on Monday. They are about half-way complete but have been brought to a standstill until the rain stops.

Welch Comer will begin evaluating the data provided by the District on the Gallon Charge Rate Analysis next month.

Within the next week, Welch Comer's geotechnical sub-consultant, Allwest, will walk the area of St. James to review existing conditions and determine locations for test pits for the St. James LHD - Preliminary Roadway Design project.

2. Water Rights

This was discussed previously under Mr. Werst's Section F.

3. CIP Update

Ms. Maiani had made a couple of changes to the Capital Improvement Plan. A line was added for a new service truck due to the possible purchase of a new vactor truck. A line was removed due to the change in the way the Gozzer sludge disposal will be handled.

I. District Manager – Mike Galante

1. Lancaster #1 Update

A motion was made to purchase replacement parts in the amount of \$27,027 for Lancaster #1 plus freight and miscellaneous costs, due to theft.

Director Hern – motion. Director Brooks – second.
Motion approved.

2. Vactor Truck Purchase

Mr. Galante showed pictures and discussed the purchase of a refurbished 2004 International Service Truck with a VAC CON vacuum hydro-excavator currently located in Illinois.

The motion was made to purchase the VAC Con truck for \$158,000 with a sizable amount down of \$84,000 and a three year lease for the rest.

Director Hern – motion. Director Stoller – second.
Motion approved.

3. Standby Generator HHGS

The motion was made to purchase a standby generator for Hayden Haven/Gem Shores in the amount of \$2,304.

Director Hern – motion. Director Stoller – second.
Motion approved.

4. July 4th Holiday

The first Board meeting in July lands on the 4th of July. Therefore, the Board decided to cancel the July 4th Board meeting barring any emergencies.

5. Steve Petroni Leak

Mr. Galante discussed a leak that had occurred in the meter box at Steve Petroni's property.

The motion was made to pay Mr. Petroni's excavator costs and his water bill minus normal usage, System Access fee and Bond Payment fee. This will not set a precedence for future leaks nor does the District accept any liability.

Director Stoller – motion. Director Hern – second.
Motion approved.

6. System Acquisition

The Board discussed the possible acquisition of a new system noting the advantages and disadvantages of the system. Mr. Galante was instructed to continue discussions with the land developer.

J. Board Members

None

K. Adjournment

There being no further business, the motion was made to adjourn.

Director Hern – motion, Director Brooks – second.
Motion approved.

Meeting adjourned at 3:55 p.m.

Alanna Brooks
Board Director/Secretary